

**2019 Rural Health and Hospitals Conference  
Denver Marriott West, Golden, Colorado  
March 6-8, 2019**

**Exhibit Hall Set Up, Tear Down and Security Information**

**Exhibit Hall Hours**

- Wednesday, March 6
  - Networking Coffee Break in the Exhibit Hall – 1:30-2 p.m.
  - Networking Coffee Break in the Exhibit Hall – 3:15-3:45 p.m.
  
- Thursday, March 7
  - Networking Coffee Break in the Exhibit Hall – 9:30-10 a.m.
  - Networking Lunch in the Exhibit Hall – 11 a.m.-12:30 p.m.
  - Networking Refreshment Break in the Exhibit Hall – 1:45-2 p.m.
  - Networking Refreshment Break in the Exhibit Hall – 3-3:30 p.m.
  - Networking Reception in the Exhibit Hall – 4:30-6 p.m.

**Exhibit Hall Set Up**

- Wednesday, March 6, 9 a.m. – 12 p.m.
- All display set-ups must be completed by 12 p.m.

**Exhibit Tear Down and Shipping**

- Thursday, March 7, 6-7 p.m.
- All exhibit booths will need to be dismantled by 7 p.m. on Thursday, March 7. CHA and/or Denver Marriott West are not responsible for displays left in the exhibit hall past 7 p.m. on Thursday, March 7.
- The Denver Marriott West will have shipping forms available if needed. Please have all boxes labeled and ready to go.
- The Denver Marriott West will pick up the boxes at your booth when ready.

**Security**

- Security will not be provided.

**Liability**

CHA is not liable for any exhibit materials during set-up, exhibit and non-exhibit hours or dismantling. The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of the exhibitor's activities on the conference center's premises and will indemnify, defend and hold harmless the conference center, its owner, and its management company, as well as their respective agents, servants and employees from any and all such losses, damages and claims.