

NHSN: Monthly Checklist

Enter Monthly Reporting Plan

Instructions: https://www.cdc.gov/nhsn/forms/instr/57_106.pdf

Device-Associated Module

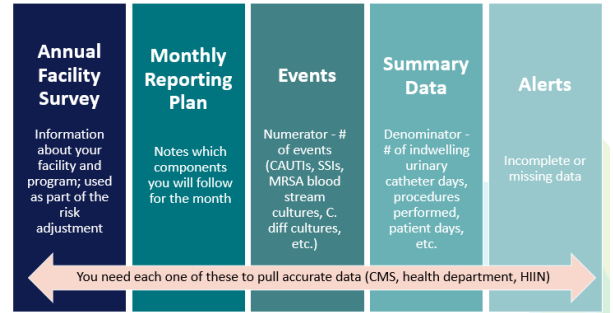
- Add locations (inpatient only)
- Check CLABSI, CAUTI, VAE, etc. as applicable

Procedure-Associated Module

- Add procedures
- Check IN and/or OUT

Multi-Drug Resistant Organism Module

- Select FACWIDEIN location & MRSA-MRSA
 - Check Lab ID Event Blood Specimens Only
Note: Any ED and Obs units will be added automatically)
- Select FACWIDEIN location & CDIF
 - Check Lab ID Event All Specimens
Note: Any ED and Obs units will be added automatically)



Add Procedures

- Add any required surgeries from CMS, the state, HIIN or facility (e.g., BRST, COLO, HYST, HPRO, KPRO)

Add Events

- Add any CAUTI, CLABSI, SSI or VAE infections
- Add all MRSA blood stream cases (all blood specimens, not just those that are hospital-onset; inpatient and ED)
- Add all C diff cases (all specimens, not just those that are hospital-onset; inpatient and ED)

Add Summary Data (denominators)

Device-Associated – ICU / Other Locations

Instructions: https://www.cdc.gov/nhsn/forms/instr/57_118.pdf

- 1 summary data page entered for each inpatient location
 - Total Patient Days
 - Central Line Days, if applicable
 - Urinary Catheter Days
 - Ventilator Days, if applicable
- Check “Report No Events” for CLABSI, CAUTI, VAE, if applicable; if this is missed, you can fix in “Alerts”

MDRO and CDI Prevention Process and Outcome Measures Monthly Monitoring

Instructions: https://www.cdc.gov/nhsn/forms/instr/57_127.pdf

- 1 summary data page for FacWideIn and each ED or Obs unit
 - Total Facility Patient Days (inpatient)
 - Total Facility Admissions
 - MDRO Patient Days
 - MDRO Admissions
 - CDI Patient Days
 - CDI Admissions
 - Total Encounters (ED)
- Check “Report No Events” for MRSA and C diff, if applicable; if this is missed, you can fix in “Alerts”
- Quarterly: Add C diff test type (March, June, September, December)

NHSN: Monthly Checklist

Remedy All Alerts

Instructions: <https://www.cdc.gov/nhsn/pdfs/gen-support/nhsn-alerts.pdf>

- | | |
|--|--|
| <input type="checkbox"/> Incomplete Events | <input type="checkbox"/> Incomplete Procedures |
| <input type="checkbox"/> Missing Events | <input type="checkbox"/> Missing Procedures |
| <input type="checkbox"/> Incomplete Summary Data | <input type="checkbox"/> Missing Procedure-associated Events |
| <input type="checkbox"/> Missing Summary Data | |

Generate Data Sets (monthly or more often)

Enter Annual Facility Survey (Jan or Feb)

Instructions: https://www.cdc.gov/nhsn/forms/instr/57_103-TOI.pdf