

2019 CHA Annual Meeting
September 18 – 20, 2019 – Vail Marriott Mountain Resort, Vail
Exhibit Hall Set Up, Tear Down and Security Information

Exhibit Hall Set Up Hours:

- Wednesday, Sept. 18, 12 – 7 p.m.
- Thursday, Sept. 19, 7 – 10 a.m.
- All display set-ups must be completed by Thursday, Sept. 19 at 10 a.m.

Exhibit Hall Hours:

- **Thursday, Sept. 19**
 - Lunch in the Exhibit Hall: 12 – 1:30 p.m.
 - Reception in the Exhibit Hall: 4:30 – 6 p.m.

Exhibit Tear Down:

- **Thursday, Sept. 19**
 - Booths must remain intact until the close of the Exhibit Hall at 6 p.m.
 - All exhibit booths must be completely dismantled by 7 p.m.

Shipping:

- CHA, Brede Exposition Services or Vail Marriott Mountain Resort are not responsible for displays left in the exhibit hall past 7 p.m. on Thursday, Sept. 19.
- Please prepare for any shipping of your exhibit booth and/or literature in advance or you may incur additional charges if anything is left in the exhibit hall. You may make arrangements with your own carrier or contract with Brede Exposition Services prior to or during the meeting.

Security: CHA will provide security during the following non-exhibit hours:

- Wednesday, Sept. 18, 7 p.m. – midnight
- Thursday, Sept. 19, 12 a.m. – 12 p.m.
- Thursday, Sept. 19, 1:30 – 4:30 p.m.

Liability:

CHA is liable for materials in the exhibit hall only during the non-exhibit hours. CHA is not liable for any exhibit materials during set-up, exhibit hours or dismantling. The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of the exhibitor's activities on the conference center's premises and will indemnify, defend and hold harmless the conference center, its owner, and its management company, as well as their respective agents and employees from any and all such losses, damages and claims.

Questions?? Contact Valerie Siebert-Thomas, education manager, at valerie.siebertthomas@cha.com or 720.330.6024.