



# **Colorado Hospital Association 2026 Annual Meeting**

**Cheyenne Mountain Resort**

**Sept. 23- 25, 2026**

## **Exhibitor Service Manual**

**888-989-EXPO**

LAS VEGAS • ORLANDO • NASHVILLE • DENVER • DALLAS

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# Colorado Hospital Association Annual Meeting 2026

Sept. 23 - 25, 2026  
Cheyenne Mountain Resort

## SHOW INFORMATION

|                       |                      |                       |       |
|-----------------------|----------------------|-----------------------|-------|
| BACK WALL DRAPE COLOR | BLACK                | SIDE RAIL DRAPE COLOR | BLACK |
| HALL FLOORING         | FACILITY IS CARPETED |                       |       |

We are pleased that LVE has been selected as your Official Service Contractor.  
Our goal is to make sure your participation is a success.

### Each 6' x 10' inline booth will consist of:

|     |                        |     |                               |
|-----|------------------------|-----|-------------------------------|
| One | 6' Table Skirted Black | Two | Side Chairs                   |
| One | Wastebasket            | One | 11" x 17" Identification Sign |

### Each Table Top inline booth will consist of:

|     |                        |     |                               |
|-----|------------------------|-----|-------------------------------|
| One | 6' Table Skirted Black | Two | Side Chairs                   |
| One | Wastebasket            | One | 11" x 17" Identification Sign |

## SHOW DATES

| DAY OF WEEK & DATE            | START TIME | END TIME | DESCRIPTION          |
|-------------------------------|------------|----------|----------------------|
| Wednesday, September 23, 2026 | 12:00 PM   | 2:30 PM  | Exhibitor Setup      |
| Wednesday, September 23, 2026 | 5:30 PM    | 7:00 PM  | Show Hours           |
| Thursday, September 24, 2026  | 7:30 AM    | 8:30 AM  | Show Hours           |
| Thursday, September 24, 2026  | 10:45 AM   | 11:15 AM | Show Hours           |
| Thursday, September 24, 2026  | 12:00 PM   | 1:30 PM  | Show Hours           |
| Thursday, September 24, 2026  | 3:15 PM    | 3:45 PM  | Show Hours           |
| Thursday, September 24, 2026  | 5:00 PM    | 6:30 PM  | Show Hours           |
| Friday, September 25, 2026    | 7:15 AM    | 8:15 AM  | Networking Breakfast |
| Friday, September 25, 2026    | 9:30 AM    | 10:00 AM | Networking Break     |
| Friday, September 25, 2026    | 10:45 AM   | 11:00 AM | Show Hours           |
| Friday, September 25, 2026    | 12:00 PM   | 2:00 PM  | Exhibitor Teardown   |

ALL FREIGHT CARRIERS MUST CHECK IN WITH LVE BY: 3:00 PM on Friday, September 25, 2026

ALL FREIGHT MUST BE CLEARED FROM THE FACILITY BY: 5:00 PM on Friday, September 25, 2026

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## SHOW INFORMATION CONTINUED

**ALL SHIPMENTS ARE REQUIRED TO HAVE CERTIFIED WEIGHT TICKETS**  
**MATERIAL HANDLING CHARGES APPLY ON ALL SHIPMENTS**

|             |                                                                  |                              |                                                                                             |
|-------------|------------------------------------------------------------------|------------------------------|---------------------------------------------------------------------------------------------|
| E SHIPMENTS | WAREHOUSE RECEIVING BEGINS                                       | Thursday, August 20, 2026    | WAREHOUSE RECEIVING HOURS<br><br>MONDAY - FRIDAY<br>8:00 AM - 3:30 PM<br>EXCLUDING HOLIDAYS |
|             | STANDARD RECEIVING RATE DEADLINE                                 | Wednesday, September 9, 2026 |                                                                                             |
|             | WAREHOUSE RECEIVING DEADLINE<br>FOR ON TIME DELIVERY TO THE SHOW | Tuesday, September 22, 2026  |                                                                                             |
|             | All shipments are required to have certified weight tickets      |                              | Crated, skidded or boxed materials only                                                     |
|             | No COD or collect shipments                                      |                              | Must submit payment authorization form with all orders                                      |
|             | All inbound shipments must be sent to the warehouse              |                              | No pad wrapped shipments will be accepted at the warehouse                                  |

**USE THE SHOW SHIPPING LABELS DO NOT SHIP DIRECTLY TO THE FACILITY**

WAREHOUSE SHIPPING ADDRESS:

All information must be provided on the shipping labels. Please use the warehouse labels enclosed.

|           |                                              |     |            |         |  |
|-----------|----------------------------------------------|-----|------------|---------|--|
| SHOW NAME | CHA 2026 Annual Meeting                      |     |            | BOOTH # |  |
| COMPANY   |                                              | C/O | LVE Denver |         |  |
| ADDRESS   | 15755 E. 32nd Ave, Dock 31, Aurora, CO 80011 |     |            |         |  |

If exhibit material is shipped to the facility, the facility will turn it over to LVE for distribution to your booth. This will result in material handling and late charges from LVE in addition to facility charges.

**Material Handling rates are round trip rates,  
there will be no additional handling fees at the show.**

| SHOWSITE RECEIVING - NOT AVAILABLE                                                                                                    |           |                                                                                    |     |            |
|---------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------|-----|------------|
| DAY/DATE                                                                                                                              |           | START TIME                                                                         |     | END TIME   |
| Wednesday, September 23, 2026                                                                                                         |           | 12:00 PM                                                                           |     | 2:30 PM    |
| Do not consign shipments to the receiving facility.                                                                                   |           | All shipments must be consigned c/o LVE                                            |     |            |
| Material shipped direct to the facility will be turned over to LVE and incur additional charges.                                      |           |                                                                                    |     |            |
| Do not ship your materials to arrive prior to the dates above.                                                                        |           |                                                                                    |     |            |
| SHOW SITE SHIPPING ADDRESS:<br><br>All information must be provided on the shipping labels. Please use the show site labels enclosed. | SHOW NAME | CHA 2026 Annual Meeting                                                            |     | BOOTH #    |
|                                                                                                                                       | COMPANY   |                                                                                    | c/o | LVE Denver |
|                                                                                                                                       | ADDRESS   | Cheyenne Mountain Resort<br>3225 Broadmoor Valley Road, Colorado Springs, CO 80906 |     |            |

**The Payment Authorization Form must be completed and submitted to LVE prior to shipping.**

Note: Shipping to show site may cause a delay in getting your freight to your booth. Receiving is based on the time the driver arrives and the number of deliveries ahead of them. It is advised that you send your shipments in advance to the warehouse to receive them in a timely manner at the show.

### BELLMAN

Bellman and the transporting of any and all exhibit materials on a bellman cart will not be allowed. If this method of transporting exhibit materials is used, the exhibitor will be charged the minimum material handling rate of \$175.00 plus applicable fees.

### HAND CARRY POLICY

Teamsters Union has jurisdiction over the handling of materials that are transported into and out of the exhibit hall. Exhibitors may transport exhibit materials as long as they adhere to the rules listed on the Hand Carry Policy form included in this manual.

### PERSONAL OWNED VEHICLES

Submit LVE forms to: [exhibitorservices@lvexpo.com](mailto:exhibitorservices@lvexpo.com) / FAX: 702-248-4113

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## PAYMENT AUTHORIZATION

Please complete the information requested and return payment in full with your order forms. Purchase Orders are not considered advance payment. You may choose to pay by credit card, wire transfer or money order; however, we require that your credit card information remain on file with LVE. Any additional balances or charges for outbound freight, labor or miscellaneous items not paid, will be charged to your credit card account where applicable. Discount pricing applies only to orders received with full payment prior to the deadline date. **Please note: By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Payment Options & Policy and Terms and Conditions statements contained herein. CONVENIENCE FEE - All orders paid with a credit card will incur an additional non-refundable 3% fee.**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                              |                       |                               |                     |                                                                                                             |                |                                           |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------------------|---------------------|-------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------|--|
| <b>CONTACT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>COMPANY NAME</b>                                                                                                                                                                                                                                                                                                                                                                          |                       |                               |                     | <b>CLIENT NAME</b>                                                                                          |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>ADDRESS</b>                                                                                                                                                                                                                                                                                                                                                                               |                       |                               |                     | <b>BOOTH #</b>                                                                                              |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>CITY</b>                                                                                                                                                                                                                                                                                                                                                                                  |                       | <b>STATE</b>                  | <b>ZIP</b>          | <b>PHONE</b>                                                                                                |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>EMAIL</b>                                                                                                                                                                                                                                                                                                                                                                                 |                       |                               |                     | <b>FAX</b>                                                                                                  |                |                                           |  |
| <b>CREDIT CARD AUTHORIZATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> DISCOVER                                                                                                                                                                                                                                                                                                                                                            |                       | <input type="checkbox"/> VISA |                     | <input type="checkbox"/> MASTERCARD                                                                         |                | <input type="checkbox"/> AMERICAN EXPRESS |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>ACCOUNT NUMBER</b>                                                                                                                                                                                                                                                                                                                                                                        |                       |                               |                     |                                                                                                             |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>EXPIRATION DATE</b>                                                                                                                                                                                                                                                                                                                                                                       |                       |                               |                     | <b>SECURITY CODE REQUIRED</b>                                                                               |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <i>The security code can be found on the front of your Amex or on back of your Visa, Discover and MasterCard.</i>                                                                                                                                                                                                                                                                            |                       |                               |                     |                                                                                                             |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>CARDHOLDER'S BILLING ADDRESS (IF DIFFERENT FROM ABOVE)</b>                                                                                                                                                                                                                                                                                                                                |                       |                               |                     |                                                                                                             |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>CITY</b>                                                                                                                                                                                                                                                                                                                                                                                  |                       |                               | <b>STATE</b>        |                                                                                                             | <b>ZIP</b>     |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>CARDHOLDER'S SIGNATURE*</b>                                                                                                                                                                                                                                                                                                                                                               |                       | X_____                        |                     |                                                                                                             |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>CARDHOLDER'S NAME (PLEASE PRINT)</b>                                                                                                                                                                                                                                                                                                                                                      |                       |                               |                     |                                                                                                             |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <p><b>*By signing, I agree to the Terms and Conditions located on <a href="http://www.lvexpo.com">www.lvexpo.com</a> as well as contained within this manual.</b></p> <p><b>All credit card information will be kept on file to be used for future shows and all outstanding balances.</b></p> <p><b>Signer authorizes agent/employees to sign off and create order for the company.</b></p> |                       |                               |                     |                                                                                                             |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>ORDER RECAP</b>                                                                                                                                                                                                                                                                                                                                                                           | <b>DISCOUNT PRICE</b> | <b>STANDARD PRICE</b>         | <b>ONSITE PRICE</b> |                                                                                                             | <b>SERVICE</b> |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                              |                       |                               |                     | <b>FURNITURE &amp; ACCESSORIES</b>                                                                          |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                              |                       |                               |                     | <b>SIGNS</b>                                                                                                |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                              |                       |                               |                     | <b>ESTIMATED MATERIAL HANDLING</b>                                                                          |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                              |                       |                               |                     | <b>OTHER EXPO SERVICES</b>                                                                                  |                |                                           |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                              |                       |                               |                     | <b>TAX</b>                                                                                                  |                |                                           |  |
| <b>TOTAL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                              | <b>TOTAL</b>          | <b>TOTAL</b>                  |                     | <b>CONVENIENCE FEE - All orders paid with a credit card will incur an additional non-refundable 3% fee.</b> |                |                                           |  |
| <p><b>Be advised, if a valid credit card is not provided prior to the shipment of your freight or ordering services, the card on file from the previous show will be charged. If you require us to change your form of payment and process a credit once the charge has processed there will be a \$75.00 processing fee. To avoid this charge, it is your responsibility to ensure that there is a valid card on file before submitting orders or shipping freight.</b></p> <p>Damage to rental items outside of normal wear and tear could result in exhibitor charges for replacement.</p> <p>If you suspect you have potential errors on your charge card you have 60 days after the error appeared on your statement to contact us. You must notify us of the potential errors in writing.</p> |                                                                                                                                                                                                                                                                                                                                                                                              |                       |                               |                     |                                                                                                             |                |                                           |  |

# Colorado Hospital Association 2026 Annual Meeting

Sept. 23 - 25, 2026

Cheyenne Mountain Resort

COMPANY NAME

BOOTH #

## FURNITURE

**ORDER ONLINE**  
[order.lvexpo.com](http://order.lvexpo.com)

QTY

 DISCOUNT  
RECEIVED BY

 STANDARD  
BEGINS

 ONSITE  
BEGINS

TOTAL

9/3/2026

9/4/2026

9/22/2026

|                                                                                                 |                                     |                                   |                               |                                     |                                |  |
|-------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------|-------------------------------|-------------------------------------|--------------------------------|--|
| CHAIRS                                                                                          | SIDE CHAIR                          |                                   | \$ 120.00                     | \$ 168.00                           | \$ 192.00                      |  |
|                                                                                                 | ARM CHAIR                           |                                   | \$ 150.00                     | \$ 210.00                           | \$ 240.00                      |  |
|                                                                                                 | STOOL COUNTER HEIGHT                |                                   | \$ 195.00                     | \$ 273.00                           | \$ 312.00                      |  |
| TABLES                                                                                          | 4'L x 30"H x 24"W TABLE SKIRTED*    |                                   | \$ 155.00                     | \$ 217.00                           | \$ 248.00                      |  |
|                                                                                                 | 6'L x 30"H x 24"W TABLE SKIRTED*    |                                   | \$ 181.00                     | \$ 253.40                           | \$ 289.60                      |  |
|                                                                                                 | 8'L x 30"H x 24"W TABLE SKIRTED*    |                                   | \$ 211.00                     | \$ 295.40                           | \$ 337.60                      |  |
|                                                                                                 | 4'L x 30"H x 24"W TABLE UNSKIRTED   |                                   | \$ 110.00                     | \$ 154.00                           | \$ 176.00                      |  |
|                                                                                                 | 6'L x 30"H x 24"W TABLE UNSKIRTED   |                                   | \$ 128.00                     | \$ 179.20                           | \$ 204.80                      |  |
|                                                                                                 | 8'L x 30"H x 24"W TABLE UNSKIRTED   |                                   | \$ 150.00                     | \$ 210.00                           | \$ 240.00                      |  |
| COUNTER TABLES                                                                                  | 4'L x 42"H x 24"W COUNTER SKIRTED*  |                                   | \$ 195.00                     | \$ 273.00                           | \$ 312.00                      |  |
|                                                                                                 | 6'L x 42"H x 24"W COUNTER SKIRTED*  |                                   | \$ 220.00                     | \$ 308.00                           | \$ 352.00                      |  |
|                                                                                                 | 8'L x 42"H x 24"W COUNTER SKIRTED*  |                                   | \$ 252.00                     | \$ 352.80                           | \$ 403.20                      |  |
|                                                                                                 | 4'L x 42"H x 24"W COUNTER UNSKIRTED |                                   | \$ 140.00                     | \$ 196.00                           | \$ 224.00                      |  |
|                                                                                                 | 6'L x 42"H x 24"W COUNTER UNSKIRTED |                                   | \$ 163.00                     | \$ 228.20                           | \$ 260.80                      |  |
|                                                                                                 | 8'L x 42"H x 24"W COUNTER UNSKIRTED |                                   | \$ 190.00                     | \$ 266.00                           | \$ 304.00                      |  |
| CAFÉ                                                                                            | TABLE ROUND 30"W x 30"H             |                                   | \$ 220.00                     | \$ 308.00                           | \$ 352.00                      |  |
|                                                                                                 | TABLE ROUND 30"W x 42"H             |                                   | \$ 255.00                     | \$ 357.00                           | \$ 408.00                      |  |
| ACCESSORIES                                                                                     | 4th SIDE TABLE SKIRT*               |                                   | \$ 88.00                      | \$ 123.20                           | \$ 140.80                      |  |
|                                                                                                 | 4th SIDE COUNTER SKIRT*             |                                   | \$ 98.00                      | \$ 137.20                           | \$ 156.80                      |  |
|                                                                                                 | RISER FOR TABLE TOP 4'L x 14"H      |                                   | \$ 130.00                     | \$ 182.00                           | \$ 208.00                      |  |
|                                                                                                 | RISER FOR TABLE TOP 6'L x 14"H      |                                   | \$ 170.00                     | \$ 238.00                           | \$ 272.00                      |  |
| *SELECT SKIRT COLOR - If no skirt color is selected the designated show color will be provided. |                                     |                                   |                               |                                     |                                |  |
| COLOR                                                                                           | <input type="checkbox"/> Green      | <input type="checkbox"/> Teal     | <input type="checkbox"/> Red  | <input type="checkbox"/> Royal Blue | <input type="checkbox"/> Black |  |
|                                                                                                 | <input type="checkbox"/> Silver     | <input type="checkbox"/> Burgundy | <input type="checkbox"/> Gold | <input type="checkbox"/> White      | <input type="checkbox"/> Beige |  |

## CANCELLATION POLICY

*The Payment Authorization Form must be submitted with this order.*

*Damage to rental items outside of normal wear and tear could result in exhibitor charges for replacement.*

*Items cancelled after the discount deadline date will be charged at 50% of ordered price.*

*No credit will be given after close of event on items or services ordered but not received.*

Submit LVE forms to: [exhibitorservices@lvexpo.com](mailto:exhibitorservices@lvexpo.com) / FAX: 702-248-4113

# Colorado Hospital Association 2026 Annual Meeting

Cheyenne Mountain Resort

|              |  |         |  |         |  |
|--------------|--|---------|--|---------|--|
| COMPANY NAME |  | BOOTH # |  | BOOTH # |  |
|--------------|--|---------|--|---------|--|

## ACCESSORIES

| ORDER ONLINE<br>order.lvexpo.com |                                                                                                                       | QTY | DISCOUNT<br>RECEIVED BY<br>9/3/2026 | STANDARD<br>BEGINS<br>9/4/2026 | ONSITE<br>BEGINS<br>9/22/2026 | TOTAL |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------|-----|-------------------------------------|--------------------------------|-------------------------------|-------|
| ACCESSORIES                      | WASTEBASKET                                                                                                           |     | \$ 31.50                            | \$ 44.10                       | \$ 50.40                      |       |
|                                  | EASEL                                                                                                                 |     | \$ 69.00                            | \$ 96.60                       | \$ 110.40                     |       |
|                                  | BAG RACK                                                                                                              |     | \$ 130.00                           | \$ 182.00                      | \$ 208.00                     |       |
|                                  | GARMENT RACK                                                                                                          |     | \$ 175.00                           | \$ 245.00                      | \$ 280.00                     |       |
|                                  | WATERFALL CLOTHING RACK 4 - ARM                                                                                       |     | \$ 116.15                           | \$ 162.61                      | \$ 185.84                     |       |
|                                  | LITERATURE RACK (FREE STANDING)                                                                                       |     | \$ 164.45                           | \$ 230.23                      | \$ 263.12                     |       |
|                                  | SIGN HOLDER 22" x 28"                                                                                                 |     | \$ 107.53                           | \$ 111.00                      | \$ 172.05                     |       |
|                                  | TACKBOARD 4' x 6' VERTICAL                                                                                            |     | \$ 230.00                           | \$ 322.00                      | \$ 368.00                     |       |
|                                  | TACKBOARD 6' x 4' HORIZONTAL                                                                                          |     | \$ 230.00                           | \$ 322.00                      | \$ 368.00                     |       |
|                                  | GRID 2' x 8'                                                                                                          |     | \$ 245.00                           | \$ 343.00                      | \$ 392.00                     |       |
|                                  | GRID 2' x 8' WITH LEGS                                                                                                |     | \$ 285.00                           | \$ 399.00                      | \$ 456.00                     |       |
|                                  | 18" WATERFALL ARM FOR GRID                                                                                            |     | \$ 52.00                            | \$ 67.60                       | \$ 83.20                      |       |
|                                  | GRID HOOKS (CHOOSE SIZE BELOW)<br><input type="checkbox"/> 2" <input type="checkbox"/> 6" <input type="checkbox"/> 8" |     | \$ 12.00                            | \$ 15.60                       | \$ 19.20                      |       |

|                                              |    |          |           |           |  |
|----------------------------------------------|----|----------|-----------|-----------|--|
| 8' HIGH DRAPE* PER LN. FT. AT 10' INCREMENTS | FT | \$ 22.00 | \$ 25.00  | \$ 35.20  |  |
| 8' UPRIGHT POLE W/BASE (NO DRAPE)            |    | \$ 40.00 | \$ 56.00  | \$ 64.00  |  |
| 12' - 16' UPRIGHT POLE W/BASE (NO DRAPE)     |    | \$ 75.00 | \$ 105.00 | \$ 120.00 |  |
| 6' - 10' TELESCOPIC ROD (NO DRAPE)           |    | \$ 29.90 | \$ 41.86  | \$ 47.84  |  |
| ZIP STANCHIONS (TENZA BARRIERS) Min. Order 2 |    | \$ 90.00 | \$ 117.00 | \$ 144.00 |  |

\*SELECT DRAPE COLOR - If no drape color is selected, the designated show color will be provided.

☐ Silver    ☐ Black    ☐ White

## CANCELLATION POLICY

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COMPANY NAME

BOOTH #

## GRAPHICS & SIGNS

DISCOUNT DEADLINE:

9/3/2026

LVE has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities including four-color, photo-quality, high-resolution digital printing of virtually any size for banners, signage, exhibit graphics on a variety of substrates.

| STANDARD SIZES                                                                                                                                                                                       | STANDARD GRAPHIC SIZES         | QTY | DISCOUNT RECEIVED BY | STANDARD BEGINS | ONSITE BEGINS | TOTAL |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-----|----------------------|-----------------|---------------|-------|
|                                                                                                                                                                                                      | Single-sided printing          |     | 9/3/2026             | 9/4/2026        | 9/22/2026     |       |
|                                                                                                                                                                                                      | FOMECOR w/Easel Back 12" x 18" |     | \$ 90.00             | \$ 117.00       | \$ 144.00     |       |
|                                                                                                                                                                                                      | FOMECOR SIGN 22" x 28"         |     | \$ 104.00            | \$ 135.20       | \$ 166.40     |       |
|                                                                                                                                                                                                      | FOMECOR SIGN 24" x 36"         |     | \$ 144.00            | \$ 187.20       | \$ 230.40     |       |
|                                                                                                                                                                                                      | FOMECOR SIGN 28" x 44"         |     | \$ 206.00            | \$ 267.80       | \$ 329.60     |       |
|                                                                                                                                                                                                      | FOMECOR SIGN w/Base 38" x 87"  |     | \$ 550.00            | \$ 715.00       | \$ 880.00     |       |
| <i>All prices listed above are on 3/16" FOMECOR</i>                                                                                                                                                  |                                |     |                      |                 |               |       |
| <i>File conversion, retouching, cloning or color correcting may incur additional labor charges. Print ready graphics are required. Artwork must match the size requested. See Graphic Submission</i> |                                |     |                      |                 |               |       |

| MATERIAL (Per sq. ft.) | DISCOUNT | STANDARD | ONSITE   | MATERIAL     | DISCOUNT | STANDARD | ONSITE   |
|------------------------|----------|----------|----------|--------------|----------|----------|----------|
| 1/4" PLEXIGLAS         | \$ 60.00 | \$ 72.00 | \$ 96.00 | 3mm PVC      | \$ 28.00 | \$ 36.00 | \$ 44.80 |
| 3/16" FOMECOR          | \$ 26.00 | \$ 34.00 | \$ 41.60 | 6mm PVC      | \$ 32.00 | \$ 40.00 | \$ 51.20 |
| VINYL BANNER           | \$ 20.00 | \$ 28.00 | \$ 40.00 | FLOOR DECALS | \$ 36.00 | \$ 44.00 | \$ 57.60 |

PLEASE CONTACT OUR GRAPHIC DEPARTMENT FOR PRICE QUOTES ON GRAPHICS OVER 80 sq. Ft.

|                      |  |  |  |                                                                                                                                 |
|----------------------|--|--|--|---------------------------------------------------------------------------------------------------------------------------------|
| ELECTRONIC FILE NAME |  |  |  | MATERIAL (Choose Below)                                                                                                         |
| PMS COLOR            |  |  |  | <input type="checkbox"/> FOMECOR <input type="checkbox"/> PVC <input type="checkbox"/> PLEXI <input type="checkbox"/> GATORFOAM |
| APPLICATION          |  |  |  | <input type="checkbox"/> ECO-BOARD* <input type="checkbox"/> ULTRA-BOARD* <input type="checkbox"/> OTHER                        |

*\*The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.*

|                                                                                                                                                                                                            |                                                                                                                        |  |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|--|--|
| SPECIAL INSTRUCTIONS                                                                                                                                                                                       |                                                                                                                        |  |  |
| Minimum order \$75.00<br>Double sq. Ft. for double-sided graphics<br>Round sq. Ft. to next whole increment<br>File conversion, retouching, cloning or color correcting may incur additional labor charges. | <div> <div></div> L X <div></div> W = <div></div> sq. Ft.         </div> <div> <div></div> X RATE = <div></div> </div> |  |  |

## SEE ARTWORK SUBMISSION REQUIREMENTS

It is our goal to provide our customers with accurate, high-quality graphics and trade show signs. In order to achieve this goal, all artwork submitted to us for production must meet ALL of the requirements listed. Please send any questions or concerns to: [exhibitorservices@lvexpo.com](mailto:exhibitorservices@lvexpo.com)

**IMPORTANT!** - Please be 100% sure to convert ALL FONTS to OUTLINES! Do not send us font files to replace missing text.

**LVE will not offer any refunds on graphics that have been produced.**

Submit LVE forms to: [exhibitorservices@lvexpo.com](mailto:exhibitorservices@lvexpo.com) / FAX: 702-248-4113



Las Vegas Expo has the capability to print digital graphics for any need. Our skilled associates will work with you to ensure the highest quality output when the job is printed. We have worked with many different types of media on an assortment of unique equipment. The end result: attractive, attention-grabbing displays and signage that are sure to start conversations.

LVE Show Graphic, our state-of-the-art graphics department, brings both vast industry knowledge and unmatched production capabilities to the table. We believe that presentation is everything. The importance of vivid eye-catching graphics during any show cannot be understated. From vibrant full color fabric graphics, to direct printed panels, we provide the highest quality graphics & signage products available.

Listed below are some of the services we can provide:

- Vinyl Banners
- Fabric Banners
- Headers
- Large-format printing
- Posters
- Desktop Publishing

- Offset Printing
- Reprographic Printing
- Logo Reproduction
- POS displays
- Backdrops
- Stickers / Decals

- Specialty Graphics
- Vinyl Lettering
- Hanging Signs
- Backlit Graphics
- Silk Screening
- Laminating



Please contact your LVE Representative to create a graphic upload link.

## Graphic Submission Guidelines

When submitting your artwork, these guidelines are vital to ensure your graphics look the very best.

1. All logos must be in a **\*vector format**, saved in Adobe Illustrator or as an EPS file. Raster images will not be accepted - this includes .jpg, .png or .gif files copied directly from a web site.  

\* Art that can be scaled to any size without losing quality
2. All text should be converted to outlines or with the fonts provided. PC fonts only. All fonts must be embedded.
3. Photographic images should be 300 dpi at the final size in the layout in either JPG or TIF file format. **Sorry, Internet images cannot be used.**
  - Large continuous graphic walls 10ft wide or more need only be between 90 -150 dpi at actual size.
  - How an image is originally acquired will determine its resolution, and thus the size it can print at for clear and crisp printing.
  - Resolution and size (dimensions) are inversely proportional to each other. If you enlarge an image, you lower its resolution.
4. You must provide either a printed proof or a PDF proof when submitting artwork. This allows us to check the files for the font, color problems, missing links and more.

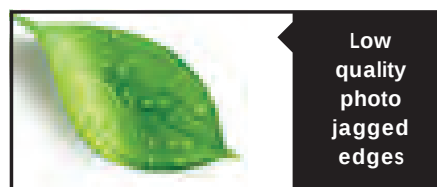
### Acceptable Art Work



Good  
quality  
photo  
clean  
edges

- .pdf** - Adobe PDF (Fonts outlined - images embedded)
- .ai** - Adobe Illustrator (Fonts outlined - images embedded)
- .eps** - Encapsulated Post Script
- .tif** - (300 dpi at layout size)
- .psd** - Photoshop Document (All layers flattened)
- .zip** - Windows Compression Format

### Unacceptable Art Work



Low  
quality  
photo  
jagged  
edges

- .indd** - InDesign
- .ppt** - PowerPoint
- .jpg** - Joint Photographic Experts Group
- .gif** - Graphic Interchange Format
- .png** - Portable Network Graphics
- .cdr** - CorelDraw

# Colorado Hospital Association 2026 Annual Meeting

Sept. 23 - 25, 2026  
Cheyenne Mountain Resort

|              |  |         |  |
|--------------|--|---------|--|
| COMPANY NAME |  | BOOTH # |  |
|--------------|--|---------|--|

## MATERIAL HANDLING

(The PAYMENT AUTHORIZATION FORM must accompany this form)

**ALL SHIPMENTS MUST BE PREPAID WITH CERTIFIED WEIGHT TICKETS. COLLECT SHIPMENTS WILL NOT BE ACCEPTED.**

MATERIAL HANDLING

| 200 LBS MINIMUM                                                                                                                                                                                                                                                                         | STANDARD                     | LATE                         | SPECIAL HANDLING             | SPECIAL HANDLING LATE        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| <b>ADVANCE WAREHOUSE</b>                                                                                                                                                                                                                                                                | <b>\$ 160.00</b> Per 100 lbs | <b>\$ 202.00</b> Per 100 lbs | <b>\$ 206.50</b> Per 100 lbs | <b>\$ 263.25</b> Per 100 lbs |
| Crated/boxed exhibit material received at warehouse prior to show move-in, up to 30 days free storage and delivery to show site. LVE does not accept PAD WRAPPED SHIPMENTS at advanced warehouse all rates are per shipment received. See Show Information for delivery deadline dates. |                              |                              |                              |                              |
| 200 LBS MINIMUM                                                                                                                                                                                                                                                                         | STANDARD                     | LATE                         | SPECIAL HANDLING             | SPECIAL HANDLING LATE        |
| <b>SHOW-SITE</b>                                                                                                                                                                                                                                                                        | <b>\$ 160.00</b> Per 100 lbs | <b>\$ 202.00</b> Per 100 lbs | <b>\$ 206.50</b> Per 100 lbs | <b>\$ 263.25</b> Per 100 lbs |
| Crated/boxed exhibit material received at show site. See Show Information for delivery deadline dates.                                                                                                                                                                                  |                              |                              |                              |                              |

**Material Handling rates are round trip rates,  
there will be no additional handling fees at the show.**

SMALL PACKAGES

| PER SHIPMENT RECEIVED | WAREHOUSE<br>FIRST PACKAGE | WAREHOUSE<br>ADDITIONAL PACKAGE | SHOW SITE<br>FIRST PACKAGE | SHOW SITE<br>ADDITIONAL PACKAGE |
|-----------------------|----------------------------|---------------------------------|----------------------------|---------------------------------|
| <b>SMALL PACKAGE</b>  | <b>\$ 80.00</b>            | <b>\$ 60.00</b>                 | <b>\$ 95.00</b>            | <b>\$ 75.00</b>                 |

**30% Late fee if received after deadline date**

**Maximum weight per shipment is 25lbs.**

**Items received without documentation will be delivered without guarantee of piece count or condition.**

INSTRUCTIONS

All material handling rates include delivery to booth

All shipping charges must be prepaid

Materials must arrive during published dates to avoid additional charges

No collect shipments. "COD"

Shipments arriving at the warehouse after move-in will be late and will incur an additional delivery charge

### SPECIAL HANDLING

UPS, FedEx, USPS, loose, uncrated exhibit material, van line

Materials with no inbound documents

Material with no certified weights

Materials with no pick points received

### OVERTIME (OT)

**PUBLISHED RATES LISTED ABOVE INCLUDE OVERTIME FEES.**

**Formula for estimating freight between 25 lbs. and 200 lbs.:** Round up to minimum 200 lbs.

*Example Only: Shipment to the warehouse weighing 89 lbs. Rounded to minimum of 200 lbs. at \$160.00 per 100 lbs = minimum charge of \$320.00*

**Formula to estimate charges over 200 lbs.:** Number of lbs. Rounded to the next 100, divided by 100, x rate = estimated charges.

*Example: Shipment to the warehouse weighing 328 lbs. Rounded to the next 100 = 400, divided by 100 = 4 x \$160.00 = \$640.00*

Submit LVE forms to: [exhibitorservices@lvexpo.com](mailto:exhibitorservices@lvexpo.com) / FAX: 702-248-4113



**LVE**

## WAREHOUSE DELIVERY

RECEIVING DATES WITHOUT LATE FEES

Thursday, August 20, 2026 - Wednesday, September 9, 2026

TO:

EXHIBITOR NAME

**C/O: LVE Denver**

15755 E. 32nd Ave, Dock 31  
Aurora, CO 80011

EVENT: **CHA 2026 Annual Meeting**

NO. \_\_\_\_\_ OF \_\_\_\_\_ PIECES

BOOTH #:



**LVE**

## WAREHOUSE DELIVERY

RECEIVING DATES WITHOUT LATE FEES

Thursday, August 20, 2026 - Wednesday, September 9, 2026

TO:

EXHIBITOR NAME

**C/O: LVE Denver**

15755 E. 32nd Ave, Dock 31  
Aurora, CO 80011

EVENT: **CHA 2026 Annual Meeting**

NO. \_\_\_\_\_ OF \_\_\_\_\_ PIECES

BOOTH #:



## DIRECT TO SHOW SITE

**CAN ONLY BE DELIVERED**

**Wednesday, September 23, 2026 : 12:00 PM - 2:30 PM**

**TO:** \_\_\_\_\_

**EXHIBITOR NAME**

**C/O: LVE Denver**

**Cheyenne Mountain Resort**

**3225 Broadmoor Valley Road**

**Colorado Springs, CO 80906**

**EVENT: CHA 2026 Annual Meeting**

**NO. \_\_\_\_\_ OF \_\_\_\_\_ PIECES**

**BOOTH #:** \_\_\_\_\_



## DIRECT TO SHOW SITE

**CAN ONLY BE DELIVERED**

**Wednesday, September 23, 2026 : 12:00 PM - 2:30 PM**

**TO:** \_\_\_\_\_

**EXHIBITOR NAME**

**C/O: LVE Denver**

**Cheyenne Mountain Resort**

**3225 Broadmoor Valley Road**

**Colorado Springs, CO 80906**

**EVENT: CHA 2026 Annual Meeting**

**NO. \_\_\_\_\_ OF \_\_\_\_\_ PIECES**

**BOOTH #:** \_\_\_\_\_

# Colorado Hospital Association 2026 Annual Meeting

Sept. 23 - 25, 2026  
Cheyenne Mountain Resort

COMPANY NAME

BOOTH #

## OUTBOUND SHIPPING INFORMATION

**This form does not replace the Outbound Material Handling Agreement (MHA) that must be completed on site.**

Exhibitors must pickup, complete and return the Outbound MHA to the LVE Exhibitor Service desk onsite. Shipments with no paperwork will incur additional charges and be return to the warehouse for disposition.

**IF YOU DO NOT CHOOSE AN OPTION BELOW AND YOUR CARRIER DOES NOT SHOW UP ONSITE, YOUR FREIGHT WILL BE AUTOMATICALLY RE-ROUTED WITH THE SHOW CARRIER AT THE EXHIBITOR'S EXPENSE.**

**Material Handling rates are round trip rates,  
there will be no additional handling fees at the show.**

In the event your selected carrier does not show please select one of the following here below.

☐ RE-ROUTE VIA SHOW CARRIER PER ABOVE INSTRUCTIONS OR ☐ RETURN SHIPMENT TO WAREHOUSE AT EXHIBITOR'S EXPENSE

**NOTE:** Exhibitor is responsible for contracting any carrier except those recommended in this manual. LVE will not be responsible for literature/products not properly packed and labeled by exhibit personnel.

I understand that LVE shall not be responsible for loss, theft or damage to any display installed or dismantled under LVE's supervision of labor, nor for any misdirected, delayed or lost shipment of said display. I further understand that it is my/our responsibility to provide LVE with complete and accurate written instructions for the packing and/or shipping of said display by LVE supervised labor. Payment of all services will be my/our responsibility as the exhibitor.

SIGN: \_\_\_\_\_ PRINT: \_\_\_\_\_ DATE: \_\_\_\_\_

Once your shipment is packed and ready to be picked up, please return the Material Handling Agreement to Exhibitor Services. SHIPMENTS WITHOUT PAPERWORK TURNED IN WILL BE RETURNED TO OUR WAREHOUSE AT THE EXHIBITOR'S EXPENSE. LVE will make arrangements for all LVE exhibit transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

## RETURN FREIGHT & STORAGE

WAREHOUSE

Rates include delivery of shipment at close of show to LVE warehouse for storage or loading to outbound carriers. Freight that is crated or skidded and weighs 50 lbs. or more will be charged the following rates with a 1,000 lb. minimum.

| RETURN TO WAREHOUSE DRAYAGE & HANDLING |    |        |                                 |
|----------------------------------------|----|--------|---------------------------------|
| SHIPMENTS OVER 50 POUNDS               | \$ | 42.50  | per 100 lbs. (\$425.00 minimum) |
| SHIPMENTS LESS THAN 50 POUNDS          | \$ | 150.00 | Flat Fee Per shipment           |

The exhibitor is responsible to provide their own insurance. LVE provides only Limited Liability. See Limits of Liability forms. A LVE Outbound Material Handling Form is required to be completed on site at the close of the show for this service.

STORAGE

|                      |    |       |              |
|----------------------|----|-------|--------------|
| MONTHLY STORAGE RATE | \$ | 11.00 | per 100 lbs. |
| WAREHOUSE HANDLING   | \$ | 9.50  | per 100 lbs. |

Monthly storage rate is billed quarterly, at \$33.00 per 100 lbs. (1,000 lbs. minimum)

All freight must be crated, palletized or boxed to be eligible for storage. LVE reserves the right to refuse to store freight due to condition of the freight, past payment history, etc. A signed Storage Agreement is required for storage of your freight.

**\*By signing, I understand and agree that LVE reserves the right to remove and dispose of stored materials from our facility after 90 days of non-payment.**

SIGN\*: \_\_\_\_\_ PRINT: \_\_\_\_\_ DATE: \_\_\_\_\_

## ADVANTAGES OF STORING WITH LVE

Save on expensive shipping charges.  
Storage freight is delivered to the show in advance of direct shipment.  
No Marshalling Yard, Check-in, or waiting  
Warehouse facilities and services are located in Las Vegas, Nashville, & Denver for year round access.  
30 Days free storage included in LVE advance material handling rates.

**The PAYMENT AUTHORIZATION FORM must accompany this form**

Submit LVE forms to: [exhibitorservices@lvexpo.com](mailto:exhibitorservices@lvexpo.com) / FAX: 702-248-4113



## **AIRWAYS****FREIGHT** LAND • AIR • SEA<sup>®</sup>

**Official Freight Carrier & Customs Broker**  
**Worldwide Trade Show Transportation**

- **Domestic & International**
- **Next or Second-Day Air**
- **Customs Broker on Staff**
- **LTL or Full Truckload**
- **Ocean LCL or Full Container**
- **24/7/365 Customer Service**



**Priority freight handling by our partners at:**



# **LVE**

**For immediate assistance 24/7/365**  
**Call: 800.643.3525**  
**Email: [LVExpo@airwaysfreight.com](mailto:LVExpo@airwaysfreight.com)**

## **AIRWAYS****FREIGHT** LAND • AIR • SEA<sup>®</sup>

**Serving the Trade Show Industry for 35+ years!**

**LIMITS OF LIABILITY & RESPONSIBILITY****I. TERMS AND CONDITIONS**

These terms and conditions, limitations of liability, and time limitations are binding on all parties and their representatives, including Exhibitor Appointed Contractors, Installation & Dismantle personnel, as well as agents of the parties. They may be changed by LVE without notice. LVE assumes no liability in connection with Client's use and Client's supervision of union labor provided by LVE. Client agrees and understands that its employees and representatives attend the show site at their own risk.

All charges for services or materials are due in advance or at the time of order. A credit card on file and authorization to charge it is required to place an order. Payment may be made by credit card, check, or wire transfer. A credit card on file with LVE and authorization to charge it is required in order to pay by check or wire transfer. Fees for cancellation of an order can range up to the full amount of the order (up to 100%) depending on the pre-event work already performed, set up costs, and other factors. A non-refundable deposit will be required.

Outstanding balances must be paid by the end of the show. A late charge of 1.5% per month applies to any amounts not settled before the end of the event. LVE reserves the right to retain Client's goods in appropriate circumstances for amounts due which have not been settled. Client is responsible for all charges involved in the rendering of services or materials in the transaction with LVE, and for all amounts incurred in connection with the transaction with LVE which involve the event. Parties agree that the credit card provided to LVE may be charged for services, material handling, labor, and for other services and materials related to the transaction, including those provided by any third parties, representatives, or agents of the parties. By placing an order online or otherwise, client authorizes LVE to charge its credit card and agrees that LVE may charge the credit card provided to LVE by Client for any services, equipment, transportation, shipping, or materials as described and set forth in this Paragraph. Client authorizes LVE to charge all amounts to the credit card on file for said materials and services ordered by Client or Client's representatives as well as for said materials and services rendered to Client's company.

In order to obtain advance pricing, payment must be received and accepted by LVE prior to the deadline. After the conclusion of the event, LVE will make any adjustments to an invoice, if applicable. If Client is tax exempt in the state in which the event is held, a sales tax exemption certificate must be submitted to LVE.

Services and goods have separate, specific forms that apply to their order. Client must review the specific form that is applicable to the ordered service or materials for additional terms and conditions contained therein. LVE has a separate agreement with terms and conditions that apply to storage of goods. Client shall review LVE's form that pertains to the agreement for storage of goods for additional provisions that apply and authorize said form for the storage of any materials.

**II. LIMITS OF LIABILITY & RESPONSIBILITY**

1) The placing of an order for services, equipment, transportation, shipping, or materials by a client or any agent of the Client shall be construed as an offer subject to acceptance and approval of LVE in its sole discretion. Upon participation of any LVE show or event, the Client and its agents shall be bound by the terms and conditions set forth in Sections 2 through 8 below and Sections 1 thorough 7 in Part III. Likewise, once LVE has accepted and approved the Client's offer, any shipper consigning or delivering a shipment to LVE or its subcontractors on behalf of Client shall be bound by the terms and conditions set forth in Sections 2 through 8 below and Sections 1 through 7 in Part III.

2) LVE and its subcontractors shall not be liable for: damage to, or loss of, pieces of art; fragile equipment; electronics; uncrated freight; freight improperly packed or improperly labeled; glass breakage; concealed damage as determined by LVE; for delay to uncrated freight or freight improperly packed or labeled; or for ordinary wear and tear which occurs in the handling of the goods. Client shall package and label items properly before goods are moved or shipped; this includes making sure that goods are packed to withstand transport using forklifts, dollies, and related equipment.

3) Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to a booth by LVE or its subcontractors and the arrival of the Client's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be a lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended. Therefore, it is agreed that LVE and its subcontractors are not responsible for the loss or disappearance of, or damage to any items left in the booth unattended at any time, or for loss, disappearance, or damage occurring during the time the items are transported to dock and subsequently accepted by carrier. All bills of lading covering outgoing shipment(s) submitted to LVE or its subcontractors by Client will be checked at the time of pick-up from the booth and corrected where discrepancies exist. Received goods must be accompanied by documents showing appropriate details, such as bills of lading or suitable documents showing unit counts. If goods are not accompanied by such documents there shall be no guarantee as to the goods' condition or as to the piece count.

4) LVE and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload, unless advance notice has been given to LVE in time to obtain the proper equipment.

5) LVE and its subcontractors shall not be held responsible for any loss, delay, or damage due to events beyond their reasonable control which cannot be avoided by the exercise of due care and prudence, including without limitation, strikes, labor disputes, lockouts or work stoppages of any kind, fire, theft, windstorm, water, vandalism, acts of God, failure of power or utilities, events of force majeure, actions or lack thereof of Client or other third parties, and the transportation of fragile items.

6) LVE and its subcontractors shall not be liable for ordinary wear and tear in the handling of materials and/or equipment. LVE shall not be responsible for damage to shrink wrapped items.

7) LVE and its subcontractors are not to be held liable for events of loss or damage to Client's property; that is, LVE does not insure the Client's property against loss or damage, nor does it provide full replacement value should loss or damage occur. Insurance, if any, shall be obtained by the Client. Amounts payable by LVE under this Paragraph are based on the scope of the liability as herein set forth and are unrelated to the value of the Client's property. Provisions of this paragraph shall apply if Client's property is lost or damaged through performance or nonperformance of services by LVE or from the negligence of LVE, its subcontractors, or their respective employees. If such loss or damage occurs, the liability of LVE and its subcontractors shall be limited to a sum equal to \$.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less. This amount shall be considered Client's agreed-upon damages and exclusive remedy.

8) LVE will not be bound to honor any claim or action brought against LVE or its subcontractors more than 60 days after the date of incident.

**LIMITS OF LIABILITY & RESPONSIBILITY CONTINUED****III. LIMITATION OF LIABILITY**

1) LVE AND ITS SUBCONTRACTORS SHALL NOT BE LIABLE TO ANY EXTENT WHATSOEVER FOR ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHICH MAY INCLUDE, BUT ARE NOT LIMITED TO ANY ACTUAL, POTENTIAL OR ASSUMED LOSS OF PROFITS OR REVENUES, LOSS OF USE OF EQUIPMENT OR PRODUCTS, OR ANY COLLATERAL COSTS THAT MAY RESULT FROM ANY LOSS OR DAMAGE TO CLIENT'S MATERIALS OR ANY INJURY TO CLIENT'S PERSONNEL WHICH MAY MAKE IT IMPOSSIBLE OR IMPRACTICAL FOR CLIENT TO EXHIBIT ITS MATERIALS.

2) Client agrees in connection with the receipt, handling, temporary storage and reloading of its freight, that LVE and its subcontractors will provide these services as Client's agent and not as bailee or shipper. If any employees of LVE or its subcontractors sign a delivery receipt, bill of lading or other document, the parties agree that LVE or its subcontractors will do so as the Client's, and the Client shall accept the responsibility thereof.

3) LVE and its subcontractors shall not be liable for shipments received without receipts, freight bill, or specified unit counts on receipts or freight bills. Such shipments will be delivered to booth without guarantee of piece count or condition.

4) Empty container labels will be available at the LVE Service Desk. Affixing the labels is the sole responsibility of the Client or its representative. It is understood that these labels are used for Empty Storage only, and LVE and its subcontractors assume no responsibility or liability for loss or damage to contents while containers are in storage or for mislabeled containers.

5) In order to expedite removal of freight from the show site, LVE shall have the authority to change designated carriers, if assigned carriers do not pick up on time. Where the Client makes no disposition, freight will be taken to a warehouse or forced shipped on a carrier determined by LVE and the Client agrees to be responsible for payment charges relating to such handling and shipping. LVE assumes no liability as a result of such rerouting or handling.

6) Dry and Cold Storage – Client stores products at its own risk. LVE assumes no liability or responsibility for dry or cold storage.

7) The Client agrees, in the event of a dispute with LVE or its subcontractors related to any loss or damage to any of the Client's freight or equipment, that the Client will not withhold payment in any amount due to LVE for freight handling services or any other services provided by LVE or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Client agrees to pay LVE prior to the close of the show for all such charges and further agrees that any claim the Client may have against LVE or its subcontractors shall be pursued independently by the Client as a completely separate transaction to be resolved on its own merits.

\* \* \* \* \*

Be sure your freight is insured from the time it leaves your place of business until it is returned after the show. It is suggested that Clients arrange all risk coverage. Riders to existing policies can usually do this. Contact your insurance representative. Also, be sure your liability insurance is in effect during transmit and return of your freight, during storage, and at show site. All transit claims will be referred to the common carrier.

\* \* \* \* \*

Client shall hold harmless, protect, defend, and indemnify LVE and LVE's subcontractors, its employees, agents, contractors, representatives, installation and dismantle persons, persons supervising union labor obtained through LVE, including reasonable attorney fees and court costs, for and against every claim, demand, damage, cause of action, suit or other litigation, without limit and without regard to the cause or causes thereof or the fault of any party, on account of or stemming from every instance of bodily injury to persons, or loss or damage to property other than goods, arising from performance of services.

The terms and conditions of this agreement and transaction with LVE shall be construed in accordance with and governed by the applicable laws of the United States of America and the laws of the State of Nevada where applicable. Any action or proceeding against LVE under or in connection with this Agreement or transaction with LVE, or any of the forms or Contract Documents involving LVE providing services or materials for the event, may be brought in the Courts of the State of Nevada, County of Clark.

\* \* \* \* \*

I, the Client herein, agree that submitting my order online or otherwise shall constitute my acceptance of, and electronic signature to, this Agreement. I have read and understand all of the terms of this Agreement. By submitting this information to LVE, I hereby agree to, consent to, and authorize this Agreement and all of its terms.

**SHOW SITE WORK RULES****\*\*ATTENTION\*\*****UNION JURISDICTION**

To simplify show preparation, we are certain you will appreciate knowing in advance that Union Labor will be required for certain aspects of your exhibit handling. To help you understand the show site work rules, we ask that you read the following.

**EXHIBIT LABOR**

Local Union has jurisdiction through a labor agreement with all contractors for the installation, touch-up painting, dismantling and repair of all exhibits. This work is to include wall coverings, floor coverings, pipe and drape, painting, hanging signs and decorative material from the ceiling, and the erection of platforms used for exhibit purposes. To secure labor, please utilize the labor form enclosed.

If full-time company personnel are utilized to set their exhibits, they must carry positive company identification such as medical identification card or payroll stub. This rule prohibits the utilization of workers hired from a non-union agency or company.

**DEFINITION OF EXHIBITS THAT FULL-TIME COMPANY PERSONNEL MAY SET: 10 X 10, 10 X 20, KNOWN AS MOM & POP POP-UPS (NO GEM WALLS OR HARD WALL EXHIBITS MAY BE SET BY EXHIBITOR).**

Local Union jurisdiction does not cover the placement of your products on display, the opening of cartons containing your products, nor the performance, testing, maintenance, or repairs of your machinery or products.

**FREIGHT HANDLING**

Local Union has jurisdiction through a labor agreement with the General Contractor for the loading and unloading of all trucks, trailers, and common and contact carriers as well as the handling of empty crates and the operation of material handling equipment and any mechanical devices such as forklifts, pallet jacks, hijackers, etc. The Local Union also has the jurisdiction of the unloading, uncrating, un-skidding, leveling, painted, and assembly of machinery and equipment and the reverse process.

The General Contractor has the responsibility of receiving and handling all the exhibit materials and empty crates. It is their responsibility to manage docks and schedule vehicles for the smooth and efficient move-in/move-out of the trade. Show.

An exhibitor may "hand carry" merchandise and "pop ups" only, provided they do not use material handling equipment to assist them, such as push carts, two or four wheel dollies or anything with wheels. When an Exhibitor chooses to "hand carry" materials they must utilize the "hand carry doors". They are not permitted to access to the loading dock/freight door areas. Please see the Hand Carry Policy contained in this kit for details.

Exhibitors may deliver materials to the loading dock/freight doors in their own personnel vehicle with the following restrictions:

1. The General Contractor has complete control of the loading dock at all times;
2. Exhibitors may not leave vehicles unattended at the loading areas. Any unattended vehicle may be towed.
3. All materials must be handled by the freight department and subject to the published material handling prices.

**GRATUITIES**

The General Contractor and I&D companies signatory to the contractor with Teamsters Local Union requires that exhibitors do not tip its employees by giving money, merchandise, or other special consideration for services rendered. Any attempts to solicit or take gratuity by an employee for any service, should be reported immediately to a supervisor of the contractor. Contracted employees are paid an excellent wage, and tipping is not an accepted policy.

All craftsmen dealing with exhibitors will do so in a courteous and professional manner. All questions arising with regard to the Union's jurisdiction or practices must be directed to the General Contractor and the Union.

**FIRE & SAFETY REGULATIONS****NOTICE: SMOKING IS PROHIBITED IN EXHIBIT AREAS DURING MOVE-IN AND MOVE-OUT DUE TO THE ACCUMULATION OF COMBUSTIBLE MATERIALS.**

1. ALL MATERIALS USED IN CONSTRUCTION AND DECORATION OF AN EXHIBIT MUST BE CERTIFIED AS FLAME RETARDANT. Fabrics must be certified as flame retardant or a sample must be available for testing. Materials that cannot be treated to meet requirements, may not be used. A flame-proofing certificate should be available for inspection.
2. ALL EXITS AND AISLES MUST BE KEPT CLEAR AND UNOBSTRUCTED. No furniture, signs, easels, chairs, or displays may protrude into aisles.
3. DESIGNATED "NO FREIGHT" AISLES MUST BE MAINTAINED CLEAR OF CRATES AND EXHIBIT MATERIALS DURING MOVE-IN AND MOVE-OUT. These aisles are required for emergency access throughout the hall and to expedite freight and empty crate moving.
4. ALL FIRE HOSE RACKS, FIRE EXTINGUISHERS AND EMERGENCY EXITS MUST BE VISIBLE AND ACCESSIBLE AT ALL TIMES. This includes fire protection equipment located within exhibits. Exits and exit signs must not be covered by drapes or obscured from view by exhibit components.
5. VEHICLES ON DISPLAY MUST HAVE FUEL FILLER CAPS LOCKED OR SEALED TO PREVENT ESCAPE OF VAPORS AND TO AVOID TAMPERING. Fire code stipulates that fuel in fuel tanks shall not exceed 5 gallons or 1/4 of tank capacity, whichever is less. Batteries must be disconnected. Auxiliary batteries not connected to engine starting system may be left connected. External transformers are recommended for demonstration purposes. A fire extinguisher must be present, visible, and accessible at all times.
6. COMBUSTIBLE MATERIALS MUST NOT BE STORED BENEATH DISPLAY VEHICLES. Space beneath vehicles must be clear and visible except for permitted electrical supplies.
7. VEHICLES IN THE BUILDING FOR UNLOADING MUST NOT BE LEFT WITH ENGINES IDLING. Exhaust gases present extreme hazards to workers on catwalks. If the engine cannot be shut down, the vehicle must be removed from the building as quickly as possible.
8. ALL 110-VOLT EXTENSION CORDS SHALL BE GROUNDED THREE WIRE, #14 OR LARGER AWG COPPER WIRE. Connectors must not be supported by cords. Two wire, "Zip Cords" are not permitted other than factory installed appliance connectors; these may not exceed (6) feet in length and must be UL approved with built in over-load protectors.
9. COMPRESSED GAS CYLINDERS, INCLUDING LPG, ARE PROHIBITED UNLESS APPROVED BY FIRE SAFETY OFFICE. Flammable gases, i.e.: butane, propane, natural gas; are subject to prior approval. Compressed gas cylinders cannot be stored inside the building. After show hours, gas cylinders must be removed from the show floor and stored outside or off-site.
10. CUBE TAP ADAPTERS ARE PROHIBITED (UNIFORM FIRE CODE 85.107). MULTI-PLUG ADAPTERS MUST BE UL APPROVED AND HAVE BUILT-IN OVERLOAD PROTECTION. Connectors must not be used to exceed their listed ampere rating.
11. ELECTRICAL WORK UNDER CARPETS MUST BE DONE, OR SUPERVISED, BY THE OFFICIAL CONTRACTOR'S ELECTRICIANS. All wiring on the floor must be Type "SO" cord, insulated to qualify for "extra hard usage", must be No. 12AWG or larger, and must be protected against injury. All temporary wiring must be accessible and free from debris and storage materials. Hard backed booths must be at least 9 inches from rear booth lines and 18 inches between hard walls.
12. NO STORAGE OF ANY KIND IS ALLOWED BEHIND BOOTHS OR NEAR ELECTRICAL SERVICE. Materials necessary to the exhibit must be stored within the exhibit. Electrical cords and connectors must be accessible and shall not be covered. Areas enclosed by solid walls and ceilings must be provided with approved smoke detectors.
13. ALL EMPTY CARTONS OR CRATES MUST BE LABELED AND REMOVED FOR STORAGE OR THEY WILL BE REMOVED AS TRASH. Crates or raw flammable materials are not to be used as exhibit supports.
14. MATERIALS FOR HANDOUTS MUST BE LIMITED TO A ONE-DAY SUPPLY AND MUST BE STORED NEATLY WITHIN THE BOOTH. Violators will be notified and if not removed by show opening, show decorator will remove and store at EXHIBITOR'S EXPENSE. All storage must be kept clear of electrical cables or junction boxes.
15. FLAMMABLE OR COMBUSTIBLE LIQUIDS ARE PROHIBITED INSIDE OF BUILDINGS EXCEPT AS APPROVED BY THE FIRE SAFETY OFFICE. Flammable thinners, solvents and paints, including aerosol cans are strictly prohibited within the building.

## HAND CARRY POLICY

Teamsters Union has jurisdiction over the handling of materials that are transported into and out of the exhibit hall. Exhibitors may hand carry exhibit materials as long as they adhere to the following rules.

**This is limited to only ONE exhibitor per booth.**

**The exhibitor is limited to one trip.**

**The exhibitor must carry the materials by hand.**

**The use of wheeled carts or dollies is NOT permitted.**

**The exhibitor must use the front entrance; the freight doors are NOT allowed.**

## PERSONAL VEHICLE & CART SERVICE RULES & FEES

Exhibitors may deliver exhibit materials in their personally owned vehicle (POV), as long as they meet ALL of the following guidelines. Fees will apply.

**A personal vehicle (POV) is defined as a small passenger car.**

**You must hire a teamster and cart to unload vehicle.**

**Entire load must weigh less than 200 pounds to qualify for POV fees.**

**Entire load must fit on one 2 1/2' x 5' cart. (Cart is supplied by LVE)**

**Payment must be provided in advance or at the time of service.**

**If your material meets ALL of the above Personal Vehicle rules the following fees will apply:**

|                  |                                                                                                                |
|------------------|----------------------------------------------------------------------------------------------------------------|
| <b>\$ 195.00</b> | <b>STRAIGHT TIME (ST): Monday through Friday between 8:00 AM and 4:30 PM, excluding holidays.</b>              |
| <b>\$ 292.50</b> | <b>OVERTIME (OT): Before 8:00 AM or after 4:30 PM, Monday through Friday and weekends, excluding holidays.</b> |
| <b>\$ 390.00</b> | <b>DOUBLE TIME (DT): All holidays</b>                                                                          |

***If you choose not to wait for a teamster and cart, but do use freight doors, you will still be charged the applicable Material Handling rates for facility access. Minimum charge \$195.00***

If the POV freight is crated, skidded, requires a forklift, or requires more than one trip, Material Handling charges will apply. See Material Handling Form for associated costs.

You may also contact LVE's Exhibitor Services Department for assistance on any questions you may have pertaining to material handling at (888) 989-3976 or email at: [exhibitorservices@lvexpo.com](mailto:exhibitorservices@lvexpo.com)

## FREQUENTLY ASKED FREIGHT QUESTIONS

### WHEN CAN I SHIP TO THE WAREHOUSE?

We will begin accepting freight 30 days prior to move-in.

The warehouse will receive shipments Monday through Friday 8:00 AM - 3:30 PM.

To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Show Information page. Your freight will be accepted after the deadline date, however additional charges will be incurred.

### HOW DO I LABEL MY FREIGHT?

The label should include the exhibiting company, the booth number, the name of the event and addresses c/o LVE.

The specific shipping address for the warehouse is located on the Show Information page.

It is best to label every carton on a skid with at least your company name and booth number. For your convenience we have provided labels in the exhibitor manual.

### WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

Pick up "Empty Labels" at Exhibitor Services. Place a label on each container. Labeled containers will be picked up periodically and stored during the show.

At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

### HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

Each shipment must have a completed LVE Outbound Material Handling Form in order to ship materials from the show. All pieces must be labeled individually. (You can pick these items up at LVE Exhibitor Services.)

After materials are packed, labeled, and ready to be shipped, the completed LVE Outbound Material Handling Form must be turned in to LVE Exhibitor Services.

Make arrangements with your designated carrier to pick up your shipment at the address of the facility where the event is taking place. Please refer to the Show Information pages for the specific dates and times. In the event your selected carrier fails to show, the shipment will be rerouted to the preferred carrier at the exhibitor's expense.

For your convenience, the preferred show carrier will be on site to handle outbound transportation.

You must notify your carrier of the date and times of pick up.

**Submit LVE forms to: [exhibitorservices@lvexpo.com](mailto:exhibitorservices@lvexpo.com) / FAX: 702-248-4113**



| DELIVERY INFORMATION |  |  |            | DENVER DISTRICT                                                                                                                |  |
|----------------------|--|--|------------|--------------------------------------------------------------------------------------------------------------------------------|--|
| Show Name:           |  |  |            | SERVICE AREA: CO, WY, ID                                                                                                       |  |
| Contractor:          |  |  |            | CORT Events<br>600 S. Havana St.<br>Aurora, CO 80012<br>720-216-2320<br>Please email all pages to:<br>DL-CORTseDenver@Cort.com |  |
| Booth Number(s):     |  |  | Show Date: |                                                                                                                                |  |
| Venue:               |  |  |            |                                                                                                                                |  |

| ORDER INFORMATION |  |
|-------------------|--|
| Exhibiting Co:    |  |
| Address:          |  |
| City, State, Zip: |  |
| Phone:            |  |
| Fax:              |  |
| Contact:          |  |
| Email:            |  |
| Authorized By:    |  |

| PAYMENT INFORMATION                                                                                                                                                                                                                            |                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| Order Total:                                                                                                                                                                                                                                   |                                           |
| Ordering within 14 days of show open?                                                                                                                                                                                                          | Late Order Fee: (Adds 30% of Order Total) |
| State Tax: (excluding NV, CA & OR)                                                                                                                                                                                                             |                                           |
| TOTAL DUE:                                                                                                                                                                                                                                     |                                           |
| *To better protect your data, we no longer accept credit card information via email or fax.                                                                                                                                                    |                                           |
| All credit card payments must be made through our secure online payment portal or over the phone.                                                                                                                                              |                                           |
| After your order has been processed, you will receive a confirmation PDF with a link and PIN to pay online. If you would like to pay over the phone, please call 1-844-855-0735 M-F between 7am - 5pm PST after you receive your confirmation. |                                           |

**PAYMENT:** In order to guarantee delivery, all orders must be received and full payment made no later than 14 days prior to the show. Payment may be made by credit card or a check drawn on a U.S. bank unless prior arrangements were made.

**LATE ORDERS:** Orders received within 14 days prior to show opening are subject to a 30% late order fee.

**CANCELLATIONS:** If cancelled within 14 days prior to move-in, a 50% charge will be applied. Cancellations made after move-in begins receive no refund.

**NEW 2026** Visit [www.cortevents.com/ts-kit](http://www.cortevents.com/ts-kit) to download the brochure for more product details and images.

| CODE                     | QTY | ITEM                                 | DESCRIPTION                                 | 2026     | TOTAL |
|--------------------------|-----|--------------------------------------|---------------------------------------------|----------|-------|
| POWERED                  |     |                                      |                                             |          |       |
| BKCT5P                   |     | 5' Table, Powered                    | Black Top, Silver                           | \$ 582   |       |
| C5PWR                    |     | 5' Table, Powered                    | White Top, Silver                           | \$ 582   |       |
| BKCT8P                   |     | 8' Table, Powered                    | Black Top, Silver                           | \$ 1,199 |       |
| C8PWR                    |     | 8' Table, Powered                    | White Top, Silver                           | \$ 1,199 |       |
| BKCT10P                  |     | 10' Table, Powered                   | Black Top, Silver                           | \$ 1,199 |       |
| C10PWR                   |     | 10' Table, Powered                   | White Top, Silver                           | \$ 1,199 |       |
| P30BWH                   |     | 30" Bar Table, Powered               | White Top, Black                            | \$ 753   |       |
| P30CWH                   |     | 30" Cafe Table, Powered              | White Top, Black                            | \$ 753   |       |
| ADCTBP                   |     | Adelaide Powered Cocktail Table      | Black Top, Silver                           | \$ 394   |       |
| ADCTWP                   |     | Adelaide Powered Cocktail Table      | White Top, Silver                           | \$ 394   |       |
| LCCHPW                   |     | Lucca Chair, Powered                 | Heathered Oat Fabric                        | \$ 654   |       |
| LCLVPW                   |     | Lucca Loveseat, Powered              | Heathered Oat Fabric                        | \$ 867   |       |
| NPLCHP                   |     | Naples Chair, Powered                | Black Vinyl                                 | \$ 797   |       |
| NPLLOP                   |     | Naples Loveseat, Powered             | Black Vinyl                                 | \$ 987   |       |
| NPLSOP                   |     | Naples Sofa, Powered                 | Black Vinyl                                 | \$ 1,165 |       |
| TCHP                     |     | Tech Chair, No Tablet                | Gray Vinyl, Chrome                          | \$ 209   |       |
| TCHGRY                   |     | Tech Tablet Chair                    | Gray Vinyl, White Metal Tablet, Chrome Base | \$ 209   |       |
| VNTBLK                   |     | Ventura Communal Bar Table, Powered  | Black Top, Silver                           | \$ 1,028 |       |
| VNTWHT                   |     | Ventura Communal Bar Table, Powered  | White Top, Silver                           | \$ 1,028 |       |
| VNTCBK                   |     | Ventura Communal Cafe Table, Powered | Black Top, Silver                           | \$ 839   |       |
| VNTCWH                   |     | Ventura Communal Cafe Table, Powered | White Top, Silver                           | \$ 839   |       |
| CUBPOW                   |     | Wireless Charging Table              | White, AC Plug In                           | \$ 463   |       |
| VILLHB                   |     | Village Charging Hub                 | Cream                                       | \$ 309   |       |
| SOFT SEATING COLLECTIONS |     |                                      |                                             |          |       |
| CHR002                   |     | Allegro Chair                        | Blue Fabric, Gray                           | \$ 644   |       |
| LVS002                   |     | Allegro Loveseat                     | Blue Fabric, Gray                           | \$ 682   |       |
| SFA002                   |     | Allegro Sofa                         | Blue Fabric, Gray                           | \$ 832   |       |
| BCHWHT                   |     | Baja Chair                           | White Vinyl                                 | \$ 644   |       |
| BLVWHT                   |     | Baja Loveseat                        | White Vinyl                                 | \$ 815   |       |
| BSFWHT                   |     | Baja Sofa                            | White Vinyl                                 | \$ 978   |       |
| COCHTP                   |     | Cordoba Chair                        | Taupe Fabric, Black                         | \$ 513   |       |
| COLVTP                   |     | Cordoba Loveseat                     | Taupe Fabric, Black                         | \$ 735   |       |
| FAIRCW                   |     | Fairfax Chair                        | White Vinyl, Brushed Metal                  | \$ 438   |       |
| FAIRSW                   |     | Fairfax Loveseat                     | White Vinyl, Brushed Metal                  | \$ 564   |       |
| KEYCHR                   |     | Key Largo Chair                      | Black Fabric, Wood                          | \$ 438   |       |
| KEYLOV                   |     | Key Largo Loveseat                   | Black Fabric, Wood                          | \$ 513   |       |
| KEYSOF                   |     | Key Largo Sofa                       | Black Fabric, Wood                          | \$ 564   |       |
| LCCHOT                   |     | Lucca Chair                          | Heathered Oat Fabric                        | \$ 510   |       |
| LCLVOT                   |     | Lucca Loveseat                       | Heathered Oat Fabric                        | \$ 725   |       |
| MONCHA                   |     | Montreal Chair                       | Blue, Black Metal                           | \$ 644   |       |
| MONLOV                   |     | Montreal Loveseat                    | Blue, Black Metal                           | \$ 815   |       |
| NPLCHR                   |     | Naples Chair                         | Black Vinyl                                 | \$ 644   |       |
| NPLLOV                   |     | Naples Loveseat                      | Black Vinyl                                 | \$ 815   |       |
| NPLSOF                   |     | Naples Sofa                          | Black Vinyl                                 | \$ 978   |       |
| PALSOV                   |     | Palm Beach Sofa                      | White Vinyl                                 | \$ 832   |       |
| STESOF                   |     | Sterling Sofa                        | Gray Fabric                                 | \$ 797   |       |
| VALCGN                   |     | Valencia Chair                       | Green Fabric                                | \$ 438   |       |
| VALCOT                   |     | Valencia Chair                       | Oat Fabric                                  | \$ 438   |       |
| VALCHA                   |     | Valencia Chair                       | Spice Orange Velvet                         | \$ 438   |       |
| VALSOF                   |     | Valencia Loveseat                    | Coffee Brown Velvet                         | \$ 564   |       |
| VALVOT                   |     | Valencia Loveseat                    | Oat Fabric                                  | \$ 564   |       |

| CODE          | QTY | ITEM                               | DESCRIPTION                                    | 2026   | TOTAL |
|---------------|-----|------------------------------------|------------------------------------------------|--------|-------|
| ACCENT CHAIRS |     |                                    |                                                |        |       |
| ATHCHA        |     | Atherton Chair                     | Brown Leather, Black Metal                     | \$ 591 |       |
| BOWCHA        |     | Bowery Chair                       | Ochre Fabric                                   | \$ 591 |       |
| BNMCSB        |     | Brooklyn Meeting Chair             | Black Vinyl, Black Swivel Base                 | \$ 342 |       |
| BNMCOW        |     | Brooklyn Meeting Chair             | White Vinyl, Black Swivel Base                 | \$ 342 |       |
| BNMCOB        |     | Brooklyn Meeting Chair             | Black Vinyl, Oak-look Base                     | \$ 342 |       |
| BNMCSW        |     | Brooklyn Meeting Chair             | White Vinyl, Oak-look Base                     | \$ 342 |       |
| CNTCHR        |     | Century Chair                      | Gray Velvet                                    | \$ 591 |       |
| LABREA        |     | La Brea Swivel Chair               | Charcoal Gray Fabric, Chrome                   | \$ 513 |       |
| LRCHGN        |     | Lorna Chair                        | Green Leather, Antique Brass                   | \$ 475 |       |
| BCW           |     | Madrid Chair                       | White Vinyl, Chrome                            | \$ 591 |       |
| SRSWCR        |     | Sorrento Swivel Chair              | Charcoal Vinyl, Black                          | \$ 294 |       |
| SWAN          |     | Swanson Swivel Chair               | White Vinyl, Chrome                            | \$ 403 |       |
| TCHNTP        |     | Tech Chair, Non-Powered, No Tablet | Gray Vinyl, Chrome                             | \$ 209 |       |
| TCHTNP        |     | Tech Tablet Chair, Non-Powered     | Gray Vinyl, White Metal Tablet, Chrome         | \$ 209 |       |
| TRCHCO        |     | Terrace Accent Chair               | Cognac Leather, Black                          | \$ 547 |       |
| GROUP SEATING |     |                                    |                                                |        |       |
| BLDCBK        |     | Blade Chair                        | Black                                          | \$ 80  |       |
| BLDCRD        |     | Blade Chair                        | Red                                            | \$ 80  |       |
| BLDCSB        |     | Blade Chair                        | Sky Blue                                       | \$ 80  |       |
| SC3           |     | Brewer Chair                       | Onyx, Chrome                                   | \$ 137 |       |
| CCSCAZ        |     | Chelsea Chair                      | Azure Blue, Black Swivel Base w/ Casters       | \$ 137 |       |
| CCSCBK        |     | Chelsea Chair                      | Black, Black Swivel Base w/ Casters            | \$ 137 |       |
| CCSCYL        |     | Chelsea Chair                      | Goldenrod Yellow, Black Swivel Base w/ Casters | \$ 137 |       |
| CCSCGY        |     | Chelsea Chair                      | Gray, Black Swivel Base w/ Casters             | \$ 137 |       |
| CCSCOR        |     | Chelsea Chair                      | Orange, Black Swivel Base w/ Casters           | \$ 137 |       |
| CCSCWL        |     | Chelsea Chair                      | Walnut-look, Black Swivel Base w/ Casters      | \$ 137 |       |
| CCBTAZ        |     | Chelsea Chair                      | Azure Blue, Black Tower Base                   | \$ 137 |       |
| CCBTBK        |     | Chelsea Chair                      | Black, Black Tower Base                        | \$ 137 |       |
| CCBTYL        |     | Chelsea Chair                      | Goldenrod Yellow, Black Tower Base             | \$ 137 |       |
| CCBTGY        |     | Chelsea Chair                      | Gray, Black Tower Base                         | \$ 137 |       |
| CCBTOR        |     | Chelsea Chair                      | Orange, Black Tower Base                       | \$ 137 |       |
| CCBTWL        |     | Chelsea Chair                      | Walnut-look, Black Tower Base                  | \$ 137 |       |
| XCHR          |     | Christopher Chair                  | White Vinyl, Chrome                            | \$ 137 |       |
| DUET          |     | Duet Stack Chair                   | Black, Chrome                                  | \$ 80  |       |
| LMCHR         |     | Laguna Chair                       | Maple, Chrome                                  | \$ 137 |       |
| LUCHCL        |     | Lucent Chair                       | Frosted Acrylic, Chrome                        | \$ 209 |       |
| MALGRY        |     | Malba Chair                        | Gray, Chrome                                   | \$ 80  |       |
| MALGRN        |     | Malba Chair                        | Green, Chrome                                  | \$ 80  |       |
| MARCBK        |     | Marina Chair                       | Black Vinyl, Brushed Metal                     | \$ 161 |       |
| MARCGY        |     | Marina Chair                       | Gray Fabric, Brushed Metal                     | \$ 161 |       |
| MARCOB        |     | Marina Chair                       | Ocean Blue Fabric, Brushed Metal               | \$ 161 |       |
| MARCRD        |     | Marina Chair                       | Red Fabric, Brushed Metal                      | \$ 161 |       |
| MARCWH        |     | Marina Chair                       | White Vinyl, Brushed Metal                     | \$ 161 |       |
| PASCHR        |     | Pasadena Chair                     | White Molded Plastic, Chrome                   | \$ 342 |       |
| SC10          |     | Razor Armless Chair                | White                                          | \$ 80  |       |
| RSTDIN        |     | Rustique Chair w/ Arms             | Gunmetal                                       | \$ 137 |       |
| CS4           |     | Syntax Chair                       | Black Fabric, Chrome                           | \$ 193 |       |
| ZENCHR        |     | Zenith Chair                       | White, Chrome                                  | \$ 137 |       |
| OTTOMANS      |     |                                    |                                                |        |       |
| BVLYBK        |     | Beverly Bench Ottoman              | Black Vinyl                                    | \$ 369 |       |
| BVLYBN        |     | Beverly Bench Ottoman              | Brown Fabric                                   | \$ 369 |       |
| BVLYGR        |     | Beverly Bench Ottoman              | Gray Fabric                                    | \$ 369 |       |
| BVLYLN        |     | Beverly Bench Ottoman              | Linen Fabric                                   | \$ 369 |       |
| BVLYOB        |     | Beverly Bench Ottoman              | Ocean Blue Fabric                              | \$ 369 |       |
| BVLYRD        |     | Beverly Bench Ottoman              | Red Fabric                                     | \$ 369 |       |
| BVLYWH        |     | Beverly Bench Ottoman              | White Vinyl                                    | \$ 369 |       |
| BVSMBK        |     | Beverly Small Bench Ottoman        | Black Vinyl                                    | \$ 309 |       |
| BVSMBL        |     | Beverly Small Bench Ottoman        | Ocean Blue Fabric                              | \$ 309 |       |

| SHOW NAME:           |     |                             |                           |      |       | BOOTH:                               |     |                          |                      |      |       |
|----------------------|-----|-----------------------------|---------------------------|------|-------|--------------------------------------|-----|--------------------------|----------------------|------|-------|
| CODE                 | QTY | ITEM                        | DESCRIPTION               | 2026 | TOTAL | CODE                                 | QTY | ITEM                     | DESCRIPTION          | 2026 | TOTAL |
| OTTOMANS (continued) |     |                             |                           |      |       | ACCENT TABLES (continued)            |     |                          |                      |      |       |
| BVSMBN               |     | Beverly Small Bench Ottoman | Brown Fabric              | \$   | 309   | MESETW                               |     | Mesa End Table           | Barnwood Top, Bronze | \$   | 221   |
| BVSMGN               |     | Beverly Small Bench Ottoman | Olive Green Fabric        | \$   | 309   | REGBEN                               |     | Regis Bench/Table        | Brushed Metal        | \$   | 309   |
| BVSMGY               |     | Beverly Small Bench Ottoman | Gray Fabric               | \$   | 309   | REGOTT                               |     | Regis End Table          | Brushed Metal        | \$   | 273   |
| BVSMNLN              |     | Beverly Small Bench Ottoman | Linen Fabric              | \$   | 309   | SEDBBK                               |     | Sedona Side Table        | Black Top, Bronze    | \$   | 152   |
| BVSMNLV              |     | Beverly Small Bench Ottoman | Lavender Fabric           | \$   | 309   | SEDBWH                               |     | Sedona Side Table        | White Top, Bronze    | \$   | 152   |
| BVSMOR               |     | Beverly Small Bench Ottoman | Orange Fabric             | \$   | 309   | SEDBWD                               |     | Sedona Side Table        | Wood Top, Bronze     | \$   | 152   |
| BVSMRD               |     | Beverly Small Bench Ottoman | Red Fabric                | \$   | 309   | C1E                                  |     | Silverado Cocktail Table | Glass Top, Chrome    | \$   | 282   |
| BVSMWH               |     | Beverly Small Bench Ottoman | White Vinyl               | \$   | 309   | E1E                                  |     | Silverado End Table      | Glass, Chrome        | \$   | 221   |
| BVSMYL               |     | Beverly Small Bench Ottoman | Yellow Fabric             | \$   | 309   | TAOBKK                               |     | Taos Side Table          | Black Top, Bronze    | \$   | 152   |
| END01B               |     | Endless Curved Ottoman      | Black Vinyl, Chrome       | \$   | 482   | TAOBWH                               |     | Taos Side Table          | White Top, Bronze    | \$   | 152   |
| END01W               |     | Endless Curved Ottoman      | White Vinyl, Chrome       | \$   | 482   | TAOBWD                               |     | Taos Side Table          | Wood Top, Bronze     | \$   | 152   |
| END02B               |     | Endless Square Ottoman      | Black Vinyl, Chrome       | \$   | 402   | TMBCKT                               |     | Timber Cocktail Table    | Distressed Wood      | \$   | 262   |
| END02W               |     | Endless Square Ottoman      | White Vinyl, Chrome       | \$   | 402   | TMTBTL                               |     | Timber End Table         | Distressed Wood      | \$   | 152   |
| MAR001               |     | Marche Swivel Ottoman       | White Vinyl               | \$   | 209   | CAFE TABLES W/ STANDARD BLACK BASE   |     |                          |                      |      |       |
| MAR002               |     | Marche Swivel Ottoman       | Gray Fabric               | \$   | 209   | 30BKSC                               |     | 30" Round Cafe Table     | Black Top            | \$   | 234   |
| MAR003               |     | Marche Swivel Ottoman       | Linen Fabric              | \$   | 209   | 30BEBE                               |     | 30" Round Cafe Table     | Blue Top             | \$   | 234   |
| MAR004               |     | Marche Swivel Ottoman       | Raspberry Fabric          | \$   | 209   | 30AGBC                               |     | 30" Round Cafe Table     | Brushed Gunmetal Top | \$   | 234   |
| MAR005               |     | Marche Swivel Ottoman       | Red Fabric                | \$   | 209   | 30YSBC                               |     | 30" Round Cafe Table     | Brushed Yellow Top   | \$   | 234   |
| MAR007               |     | Marche Swivel Ottoman       | Plum Fabric               | \$   | 209   | ZTJ                                  |     | 30" Round Cafe Table     | Graphite Nebula Top  | \$   | 234   |
| MAR008               |     | Marche Swivel Ottoman       | Meadow Green              | \$   | 209   | ZTA                                  |     | 30" Round Cafe Table     | Gray Acajou Top      | \$   | 234   |
| MAR010               |     | Marche Swivel Ottoman       | Blue Fabric               | \$   | 209   | 30GSBC                               |     | 30" Round Cafe Table     | Green Top            | \$   | 234   |
| MAR011               |     | Marche Swivel Ottoman       | Orange Fabric             | \$   | 209   | ZTK                                  |     | 30" Round Cafe Table     | Maple Top            | \$   | 234   |
| MAR012               |     | Marche Swivel Ottoman       | Forest Green Vinyl        | \$   | 209   | 30OSBC                               |     | 30" Round Cafe Table     | Orange Top           | \$   | 234   |
| MAR013               |     | Marche Swivel Ottoman       | Teal Velvet               | \$   | 209   | ZTB                                  |     | 30" Round Cafe Table     | Red Top              | \$   | 234   |
| MAR014               |     | Marche Swivel Ottoman       | Distressed Brown Vinyl    | \$   | 209   | 30WH29                               |     | 30" Round Cafe Table     | White Top            | \$   | 234   |
| MAR015               |     | Marche Swivel Ottoman       | Black Vinyl               | \$   | 209   | 30WDBC                               |     | 30" Round Cafe Table     | Barnwood Top         | \$   | 234   |
| MAR020               |     | Marche Swivel Ottoman       | Olive Faux Sheep Fur      | \$   | 209   | 36BKSC                               |     | 36" Round Cafe Table     | Black Top            | \$   | 243   |
| MAR021               |     | Marche Swivel Ottoman       | Terracotta Faux Sheep Fur | \$   | 209   | ZTP                                  |     | 36" Round Cafe Table     | Maple Top            | \$   | 243   |
| VIB01                |     | Vibe Cube Ottoman           | Green Vinyl               | \$   | 112   | ZTQ                                  |     | 36" Round Cafe Table     | White Top            | \$   | 243   |
| VIB02                |     | Vibe Cube Ottoman           | Blue Vinyl                | \$   | 112   | CAFE TABLES W/ HYDRAULIC CHROME BASE |     |                          |                      |      |       |
| VIB04                |     | Vibe Cube Ottoman           | Red Vinyl                 | \$   | 112   | 30MAHC                               |     | 30" Round Cafe Table     | Gray Acajou Top      | \$   | 290   |
| VIB05                |     | Vibe Cube Ottoman           | Bright Yellow Vinyl       | \$   | 112   | 30BRHC                               |     | 30" Round Cafe Table     | Red Top              | \$   | 290   |
| VIB08                |     | Vibe Cube Ottoman           | Orange Vinyl              | \$   | 112   | 30WHHC                               |     | 30" Round Cafe Table     | White Top            | \$   | 290   |
| VIB09                |     | Vibe Cube Ottoman           | White Vinyl               | \$   | 112   | 30WDHC                               |     | 30" Round Cafe Table     | Barnwood Top         | \$   | 290   |
| VIB10                |     | Vibe Cube Ottoman           | Black Vinyl               | \$   | 112   | 30BKHC                               |     | 30" Round Cafe Table     | Black Top            | \$   | 290   |
| VIB11                |     | Vibe Cube Ottoman           | Steel Blue Vinyl          | \$   | 112   | 30BEHC                               |     | 30" Round Cafe Table     | Blue Top             | \$   | 290   |
| VIB12                |     | Vibe Cube Ottoman           | Silver Vinyl              | \$   | 112   | 30AGHC                               |     | 30" Round Cafe Table     | Brushed Gunmetal Top | \$   | 290   |
| VIB13                |     | Vibe Cube Ottoman           | Purple Vinyl              | \$   | 112   | 30YSHC                               |     | 30" Round Cafe Table     | Brushed Yellow Top   | \$   | 290   |
| VIB14                |     | Vibe Cube Ottoman           | Citrus Green Vinyl        | \$   | 112   | 30GSHC                               |     | 30" Round Cafe Table     | Green Top            | \$   | 290   |
| VIB15                |     | Vibe Cube Ottoman           | Taupe Vinyl               | \$   | 112   | 30MTHC                               |     | 30" Round Cafe Table     | Maple Top            | \$   | 290   |
| VIB16                |     | Vibe Cube Ottoman           | Spice Orange Vinyl        | \$   | 112   | 30OSHC                               |     | 30" Round Cafe Table     | Orange Top           | \$   | 290   |
| VIB21                |     | Vibe Cube Ottoman           | Caramel Vinyl             | \$   | 112   | 36BKHC                               |     | 36" Round Cafe Table     | Black Top            | \$   | 340   |
| VIB22                |     | Vibe Cube Ottoman           | Navy Vinyl                | \$   | 112   | 36MTHC                               |     | 36" Round Cafe Table     | Maple Top            | \$   | 340   |
| ACCENT TABLES        |     |                             |                           |      |       | 36WTHC                               |     | 36" Round Cafe Table     | White Top            | \$   | 340   |
| ADCTBK               |     |                             |                           |      |       | BAR TABLES W/ STANDARD BLACK BASE    |     |                          |                      |      |       |
| ADCTGL               |     | Adelaide Cocktail Table     | Black Top, Silver         | \$   | 282   | 30BKSB                               |     | 30" Round Bar Table      | Black Top            | \$   | 234   |
| ADCTWH               |     | Adelaide Cocktail Table     | Glass Top, Silver         | \$   | 282   | 30BEBB                               |     | 30" Round Bar Table      | Blue Top             | \$   | 234   |
| ADETBK               |     | Adelaide End Table          | Black Top, Silver         | \$   | 273   | 30AGBB                               |     | 30" Round Bar Table      | Brushed Gunmetal Top | \$   | 234   |
| ADETGL               |     | Adelaide End Table          | Glass Top, Silver         | \$   | 273   | 30YBBB                               |     | 30" Round Bar Table      | Brushed Yellow Top   | \$   | 234   |
| ADETWH               |     | Adelaide End Table          | White Top, Silver         | \$   | 273   | VTJ                                  |     | 30" Round Bar Table      | Graphite Nebula Top  | \$   | 234   |
| ALC100               |     | Alondra Cocktail Table      | Glass Top, Chrome         | \$   | 342   | VTA                                  |     | 30" Round Bar Table      | Gray Acajou Top      | \$   | 234   |
| ALC200               |     | Alondra Cocktail Table      | Brandy Maple Top, Chrome  | \$   | 342   | 30GSBB                               |     | 30" Round Bar Table      | Green Top            | \$   | 234   |
| ALE100               |     | Alondra End Table           | Glass Top, Chrome         | \$   | 273   | VTK                                  |     | 30" Round Bar Table      | Maple Top            | \$   | 234   |
| ALE200               |     | Alondra End Table           | Brandy Maple Top, Chrome  | \$   | 273   | 30OSBB                               |     | 30" Round Bar Table      | Orange Top           | \$   | 234   |
| AURA                 |     | Aura Round Table            | White Metal               | \$   | 152   | VTB                                  |     | 30" Round Bar Table      | Red Top              | \$   | 234   |
| C1C                  |     | Geo Cocktail Table          | Glass Top, Chrome         | \$   | 282   | 30WH42                               |     | 30" Round Bar Table      | White Top            | \$   | 234   |
| C1FWB                |     | Geo Cocktail Table          | Brandy Maple Top, Black   | \$   | 282   | 30WDBB                               |     | 30" Round Bar Table      | Barnwood Top         | \$   | 234   |
| E1C                  |     | Geo End Table               | Glass Top, Chrome         | \$   | 221   | 36BKSB                               |     | 36" Round Bar Table      | Black Top            | \$   | 243   |
| E1FWB                |     | Geo End Table               | Brandy Maple Top, Black   | \$   | 221   | VTP                                  |     | 36" Round Bar Table      | Maple Top            | \$   | 243   |
| MESCTB               |     | Mesa Cocktail Table         | Black Top, Bronze         | \$   | 282   | VTW                                  |     | 36" Round Bar Table      | White Top            | \$   | 243   |
| MESCTG               |     | Mesa Cocktail Table         | Glass Top, Bronze         | \$   | 282   | BAR TABLES W/ HYDRAULIC CHROME BASE  |     |                          |                      |      |       |
| MESCTW               |     | Mesa Cocktail Table         | Barnwood Top, Bronze      | \$   | 282   | 30BKHB                               |     | 30" Round Bar Table      | Black Top            | \$   | 290   |
| MESETB               |     | Mesa End Table              | Black Top, Bronze         | \$   | 221   | 30BEHB                               |     | 30" Round Bar Table      | Blue Top             | \$   | 290   |
| MESETG               |     | Mesa End Table              | Glass Top, Bronze         | \$   | 221   | 30AGHB                               |     | 30" Round Bar Table      | Brushed Gunmetal Top | \$   | 290   |
|                      |     |                             |                           |      |       | 30YSHB                               |     | 30" Round Bar Table      | Brushed Yellow Top   | \$   | 290   |

| SHOW NAME:                                      |     |                                              |                                    |        |       | BOOTH:                   |     |                                             |                                          |          |       |
|-------------------------------------------------|-----|----------------------------------------------|------------------------------------|--------|-------|--------------------------|-----|---------------------------------------------|------------------------------------------|----------|-------|
| CODE                                            | QTY | ITEM                                         | DESCRIPTION                        | 2026   | TOTAL | CODE                     | QTY | ITEM                                        | DESCRIPTION                              | 2026     | TOTAL |
| BAR TABLES W/HYDRAULIC CHROME BASE (continued)  |     |                                              |                                    |        |       |                          |     |                                             |                                          |          |       |
| 30GSHB                                          |     | 30" Round Bar Table                          | Green Top                          | \$ 290 |       | 36ATO                    |     | Atomic 36" Round Table                      | Glass Top, Chrome                        | \$ 273   |       |
| 30MTHB                                          |     | 30" Round Bar Table                          | Maple Top                          | \$ 290 |       | 42ATO                    |     | Atomic 42" Round Table                      | Glass Top, Chrome                        | \$ 273   |       |
| 30OSHB                                          |     | 30" Round Bar Table                          | Orange Top                         | \$ 290 |       | CB8                      |     | 42" Round Madison Table                     | Gray Acajou, Black                       | \$ 411   |       |
| 30BRHB                                          |     | 30" Round Bar Table                          | Red Top                            | \$ 290 |       | CONF42                   |     | 42" Round Table                             | White Top                                | \$ 411   |       |
| 30WHHB                                          |     | 30" Round Bar Table                          | White Top                          | \$ 290 |       | 42BKCT                   |     | 42" Round Table                             | Black Top, Black                         | \$ 411   |       |
| 30WDHB                                          |     | 30" Round Bar Table                          | Barnwood Top                       | \$ 290 |       | BKCT5N                   |     | 5' Table                                    | Black Top, Silver                        | \$ 513   |       |
| 30MAHB                                          |     | 30" Round Bar Table                          | Gray Acajou Top                    | \$ 290 |       | CONF5                    |     | 5' Table                                    | White Top, Silver                        | \$ 513   |       |
| 36BKHB                                          |     | 36" Round Bar Table                          | Black Top                          | \$ 340 |       | BKCT8N                   |     | 8' Table                                    | Black Top, Silver                        | \$ 942   |       |
| 36MTHB                                          |     | 36" Round Bar Table                          | Maple Top                          | \$ 340 |       | CONF8                    |     | 8' Table                                    | White Top, Silver                        | \$ 942   |       |
| 36WTHB                                          |     | 36" Round Bar Table                          | White Top                          | \$ 340 |       | BKCT10N                  |     | 10' Table                                   | Black Top, Silver                        | \$ 942   |       |
| BAR TABLE                                       |     |                                              |                                    |        |       |                          |     |                                             |                                          |          |       |
| RSTSQT                                          |     | Rustique Square Metal Bar Table              | Gunmetal                           | \$ 324 |       | CONF10                   |     | 10' Table                                   | White Top, Silver                        | \$ 942   |       |
| BARSTOOLS                                       |     |                                              |                                    |        |       |                          |     |                                             |                                          |          |       |
| BSS                                             |     | Banana Barstool                              | Black, Chrome                      | \$ 267 |       | CF2                      |     | Geo Table, Rectangle                        | Glass Top, Black                         | \$ 513   |       |
| BST                                             |     | Banana Barstool                              | White, Chrome                      | \$ 267 |       | CE1                      |     | Geo Table, Rounded Square                   | Glass Top, Chrome                        | \$ 308   |       |
| BLDBBK                                          |     | Blade Barstool                               | Black                              | \$ 122 |       | MADC05                   |     | Madison 5' Table                            | Gray Acajou, Chrome                      | \$ 513   |       |
| BLDBRD                                          |     | Blade Barstool                               | Red                                | \$ 122 |       | MADC08                   |     | Madison 8' Table                            | Gray Acajou, Chrome                      | \$ 942   |       |
| BLDBSB                                          |     | Blade Barstool                               | Sky Blue                           | \$ 122 |       | MADC10                   |     | Madison 10' Table                           | Gray Acajou, Chrome                      | \$ 942   |       |
| BLDBWH                                          |     | Blade Barstool                               | White                              | \$ 122 |       | WD3                      |     | Work Table                                  | White Top, White                         | \$ 316   |       |
| CBSBAZ                                          |     | Chelsea Barstool                             | Azure Blue, Black Tower Base       | \$ 186 |       | EXECUTIVE CHAIRS         |     |                                             |                                          |          |       |
| CBSBBK                                          |     | Chelsea Barstool                             | Black, Black Tower Base            | \$ 186 |       | ACHBCB                   |     | Ace High Back Chair                         | Black Vinyl, Chrome                      | \$ 267   |       |
| CBSBYL                                          |     | Chelsea Barstool                             | Goldenrod Yellow, Black Tower Base | \$ 186 |       | ACEHBC                   |     | Ace High Back Chair                         | White Vinyl, Chrome                      | \$ 267   |       |
| CBSBGY                                          |     | Chelsea Barstool                             | Gray, Black Tower Base             | \$ 186 |       | ACMBCB                   |     | Ace Mid Back Chair                          | Black Vinyl, Chrome                      | \$ 251   |       |
| CBSBOR                                          |     | Chelsea Barstool                             | Orange, Black Tower Base           | \$ 186 |       | ACEMBC                   |     | Ace Mid Back Chair                          | White Vinyl, Chrome                      | \$ 251   |       |
| CBSBWL                                          |     | Chelsea Barstool                             | Walnut-look, Black Tower Base      | \$ 186 |       | CUPCHA                   |     | Cupertino Mid Back Chair                    | Black Vinyl                              | \$ 251   |       |
| XBAR                                            |     | Christopher Barstool                         | White Vinyl, Chrome                | \$ 209 |       | GENCHA                   |     | Genesis Chair                               | Black                                    | \$ 186   |       |
| KABSWH                                          |     | Kamden Barstool                              | White Vinyl, Chrome                | \$ 247 |       | TASKST                   |     | Task Stool                                  | Black Fabric, Black                      | \$ 161   |       |
| LMBAR                                           |     | Laguna Barstool                              | Maple, Chrome                      | \$ 186 |       | OFFICE & PRODUCT DISPLAY |     |                                             |                                          |          |       |
| ROLLBL                                          |     | Lift Barstool                                | Black Vinyl, Chrome                | \$ 209 |       | TECH3                    |     | 3 Drawer File Cabinet on Castors            | Black Top, Black Metal                   | \$ 187   |       |
| ROLLGY                                          |     | Lift Barstool                                | Gray Vinyl, Chrome                 | \$ 209 |       | JD8                      |     | Madison Executive Desk                      | Gray Acajou, Chrome                      | \$ 617   |       |
| ROLLRD                                          |     | Lift Barstool                                | Red Vinyl, Chrome                  | \$ 209 |       | TECH                     |     | Tech Desk, Powered                          | Black Laminate, Black Metal w/ Power Hub | \$ 403   |       |
| ROLLWH                                          |     | Lift Barstool                                | White Vinyl, Chrome                | \$ 209 |       | TECH3B                   |     | Tech Desk, Powered w/3 Drawer File Cabinet  | Black Laminate, Black Metal w/ Power Hub | \$ 608   |       |
| LUBSCL                                          |     | Lucent Barstool                              | Frosted Acrylic, Chrome            | \$ 267 |       | BC8                      |     | Madison Bookcase                            | Gray Acajou, Chrome                      | \$ 478   |       |
| MARBBE                                          |     | Marina Barstool                              | Ocean Blue Fabric, Brushed Metal   | \$ 267 |       | PSHCCS                   |     | Posh Shelving                               | Chrome, Acrylic                          | \$ 394   |       |
| MARBBK                                          |     | Marina Barstool                              | Black Vinyl, Brushed Metal         | \$ 267 |       | PDL36B                   |     | Powered Locking Pedestal, 36"               | Black                                    | \$ 547   |       |
| MARBGY                                          |     | Marina Barstool                              | Gray Fabric, Brushed Metal         | \$ 267 |       | PDL36W                   |     | Powered Locking Pedestal, 36"               | White                                    | \$ 547   |       |
| MARBRD                                          |     | Marina Barstool                              | Red Fabric, Brushed Metal          | \$ 267 |       | PDL42B                   |     | Powered Locking Pedestal, 42"               | Black                                    | \$ 644   |       |
| MARBWH                                          |     | Marina Barstool                              | White Vinyl, Brushed Metal         | \$ 267 |       | PDL42W                   |     | Powered Locking Pedestal, 42"               | White                                    | \$ 644   |       |
| RSTSTL                                          |     | Rustique Barstool                            | Gunmetal                           | \$ 122 |       | LAMPS                    |     |                                             |                                          |          |       |
| BS001                                           |     | Shark Barstool                               | White, Chrome                      | \$ 290 |       | LA15                     |     | Mason Floor Lamp                            | Brushed Silver                           | \$ 273   |       |
| SRBSCR                                          |     | Sorrento Barstool                            | Charcoal Vinyl, Black              | \$ 281 |       | LA14                     |     | Mason Table Lamp                            | Brushed Silver                           | \$ 146   |       |
| BSR                                             |     | Syntax Barstool                              | Black, Chrome                      | \$ 209 |       | BARS & COUNTERS          |     |                                             |                                          |          |       |
| ZENBAR                                          |     | Zenith Barstool                              | White, Chrome                      | \$ 186 |       | MTBLPI                   |     | Midtown Bar, Lighted w/ Plug In             | Taupe Glass Top, Pewter                  | \$ 1,311 |       |
| BS002                                           |     | Zoey Barstool                                | White, Chrome                      | \$ 267 |       | MTBUUL                   |     | Midtown Bar, Unlighted                      | Taupe Glass Top, Pewter                  | \$ 1,157 |       |
| COMMUNAL TABLES W/ SOLID TOPS & SILVER FRAME    |     |                                              |                                    |        |       |                          |     |                                             |                                          |          |       |
| VNTBNP                                          |     | Ventura Communal Bar Table                   | Black Top, Silver                  | \$ 797 |       | MTCLPI                   |     | Midtown Powered Counter, Lighted w/ Plug In | Taupe Glass Top, Pewter                  | \$ 1,312 |       |
| VNTMNP                                          |     | Ventura Communal Bar Table                   | Maple Top, Silver                  | \$ 797 |       | MTCPUL                   |     | Midtown Powered Counter, Unlighted          | Taupe Glass Top, Pewter                  | \$ 1,157 |       |
| VNTWNP                                          |     | Ventura Communal Bar Table                   | White Top, Silver                  | \$ 797 |       | GREENERY                 |     |                                             |                                          |          |       |
| VNTCBN                                          |     | Ventura Communal Cafe Table                  | Black Top, Silver                  | \$ 598 |       | HDG4FT                   |     | Boxwood Hedge, 4'                           | Green, Black                             | \$ 598   |       |
| VNTCMN                                          |     | Ventura Communal Cafe Table                  | Maple Top, Silver                  | \$ 598 |       | HDG7FT                   |     | Boxwood Hedge, 7'                           | Green, Black                             | \$ 942   |       |
| VNTCWN                                          |     | Ventura Communal Cafe Table                  | White Top, Silver                  | \$ 598 |       | DIVIDERS                 |     |                                             |                                          |          |       |
| COMMUNAL TABLES W/ GROMMET HOLES & SILVER FRAME |     |                                              |                                    |        |       |                          |     |                                             |                                          |          |       |
| VNTBWW                                          |     | Ventura Communal Bar Table w/ Grommet Holes  | White Top, Silver                  | \$ 797 |       | DIVFRE                   |     | Clear Divider, Freestanding                 | Silver, Clear                            | \$ 342   |       |
| VNTCWW                                          |     | Ventura Communal Cafe Table w/ Grommet Holes | White Top, Silver                  | \$ 598 |       | DIVFCR                   |     | Clear Divider, Freestanding Corner          | Silver, Clear                            | \$ 682   |       |
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**CHEYENNE MOUNTAIN**  
**COLORADO SPRINGS**

**SPECTRUM AV**  
 A u d i o V i s u a l S e r v i c e s

| QTY                                                                                                                                                                                                                                                                                                                                                                                           | EQUIPMENT                                                 | DAILY RATE                                                       | TOTAL |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------------|-------|
| <b>FLAT SCREEN DISPLAY</b>                                                                                                                                                                                                                                                                                                                                                                    |                                                           |                                                                  |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | 42" Monitor                                               | \$375.00                                                         |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | 50" Monitor with floor stand                              | \$495.00                                                         |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | 70" Monitor with floor stand                              | \$950.00                                                         |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | 32" Touch Screen Display                                  | \$400.00                                                         |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | 40" Touch Screen Display                                  | \$650.00                                                         |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | 55" Touch Screen Display                                  | \$900.00                                                         |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | 65" Touch Screen Display                                  | \$1,200.00                                                       |       |
| <b>LCD PROJECTORS</b>                                                                                                                                                                                                                                                                                                                                                                         |                                                           |                                                                  |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | LCD Projector (5000 Lumens,1920 x 1200 Resolution)        | \$425.00                                                         |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | LCD Projector (10000 Lumens,1920 x 1200 Resolution)       | \$1,000.00                                                       |       |
| <b>COMPUTERS</b>                                                                                                                                                                                                                                                                                                                                                                              |                                                           |                                                                  |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | Apple MacPro Plus Laptop                                  | \$250.00                                                         |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | HP Windows 10 Laptop (1920X1200)                          | \$225.00                                                         |       |
| <b>AUDIO EQUIPMENT</b>                                                                                                                                                                                                                                                                                                                                                                        |                                                           |                                                                  |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | QSC 2 Speaker Sound System                                | \$300.00                                                         |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | Wireless Mic: Handheld, Lavalier or Headset (UHF)         | \$195.00                                                         |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | Computer Speakers                                         | \$50.00                                                          |       |
| <b>INTERNET</b>                                                                                                                                                                                                                                                                                                                                                                               |                                                           |                                                                  |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | Hardwired Internet Line                                   | \$100.00                                                         |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | Wireless Internet Connection (up to 10 Mbps)              | \$40.00                                                          |       |
| <b>ACCESSORIES</b>                                                                                                                                                                                                                                                                                                                                                                            |                                                           |                                                                  |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | Projection Screen: 6',7,'or 8'                            | \$150.00                                                         |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | Powerstrip and extension cable package (15amps)           | \$40.00                                                          |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | 54" AV Skirted AV Cart                                    | \$25.00                                                          |       |
| <b>TECHNICAL SUPPORT</b>                                                                                                                                                                                                                                                                                                                                                                      |                                                           |                                                                  |       |
|                                                                                                                                                                                                                                                                                                                                                                                               | # of additional hours @ \$105 per hour. Please calculate. |                                                                  |       |
| <b>SERVICE:</b><br>Spectrum Audio Visual will provide any back-up equipment needed on-site.<br>We will also have technicians available throughout the show.<br><b>INSTALLATION:</b><br>A representative from your company must be on site to sign for equipment.<br><b>PAYMENT:</b><br>All payments will go through Cheyenne Mountain Resort. A credit card link will be sent by hotel staff. |                                                           | EQUIP SUBTOTAL                                                   |       |
|                                                                                                                                                                                                                                                                                                                                                                                               |                                                           | Service Charge 25%                                               |       |
|                                                                                                                                                                                                                                                                                                                                                                                               |                                                           | Resort PIF 2.95%                                                 |       |
|                                                                                                                                                                                                                                                                                                                                                                                               |                                                           | Sales Tax 8.2%                                                   |       |
|                                                                                                                                                                                                                                                                                                                                                                                               |                                                           | TOTAL                                                            |       |
|                                                                                                                                                                                                                                                                                                                                                                                               |                                                           | EMAIL                                                            |       |
|                                                                                                                                                                                                                                                                                                                                                                                               |                                                           | <a href="mailto:Clopez@spectrumav.com">Clopez@spectrumav.com</a> |       |

| EXHIBITOR INFORMATION |                      |
|-----------------------|----------------------|
| BOOTH#                |                      |
| COMPANY NAME          |                      |
| SHOW CONTACT          |                      |
| ADDRESS               |                      |
| CITY/STATE/ZIP        |                      |
| PHONE#                |                      |
| FAX#                  | AUTHORIZED SIGNATURE |

# SPECTRUM AV

A u d i o   V i s u a l   S e r v i c e s

## Cheyenne Mountain Resort AV Exhibitor Electrical Rates

| QTY               | EQUIPMENT                                      | DAILY RATE | TOTAL |
|-------------------|------------------------------------------------|------------|-------|
| <b>ELECTRICAL</b> |                                                |            |       |
|                   |                                                |            |       |
|                   |                                                |            |       |
|                   | Power strip and extension cord package (30amp) | \$75.00    |       |
|                   |                                                |            |       |
|                   | 60 AMP single phase                            | \$450.00   |       |
|                   |                                                |            |       |
|                   | 100 AMP Three Phase                            | \$600.00   |       |
|                   |                                                |            |       |
|                   | 225 AMP Three Phase                            | \$750.00   |       |
|                   |                                                |            |       |
|                   | 400 AMP Three Phase                            | \$1,200.00 |       |

|                                                                                                                                                                                     |  |                 |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------|--|
| <p>All prices are subject to taxes, service charge (25%), and PIF (2.95%). These rates are on a per day basis.</p> <p>Extensive electrical runs may require additional charges.</p> |  |                 |  |
| <b>Spectrum Contact information:</b><br><b>Marco Chamorro - Director</b><br>Cell: 719.502.1772<br>Office: 719.538.4061<br>Email: Mchamorro@spectrumav.com                           |  | <b>Subtotal</b> |  |
|                                                                                                                                                                                     |  |                 |  |
|                                                                                                                                                                                     |  |                 |  |
|                                                                                                                                                                                     |  |                 |  |
|                                                                                                                                                                                     |  | <b>TOTAL</b>    |  |

| EXHIBITOR INFORMATION |                      |
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| BOOTH#                |                      |
| COMPANY NAME          |                      |
| SHOW CONTACT          |                      |
| ADDRESS               |                      |
| CITY/STATE/ZIP        |                      |
| PHONE#                |                      |
| FAX#                  | Authorized Signature |